

City of Hubbard, Ohio Civil Service Commission

220 West Liberty Street, Hubbard, Ohio 44425 – (330) 534-5719

Regular meeting called to order at 8:00 AM on Tuesday, March 07, 2017

Present: Dave Morris, Ray Farcas

Absent: Debbie O'Hara

Others Present: Mayor John Darko, Safety Director Lou Carsone, Secretary Marianne Hallapy

Motion #1: A motion was made by Dave Morris and seconded by Ray Farcas to approve the minutes of the January 10, 2017 regular session as submitted. Motion carried 2-0.

Notation #1: Safety Director Lou Carsone stated that the board may have to offer a Sergeant test with the possibility of Sergeant Oaks retiring in July 2017, however no formal letter has been submitted to date. Carsone added that he and the Mayor have been discussing a promotional exam to assist with the written civil service exam, since the department currently selects the sergeant from the highest test score. Morris replied that it would still be the highest score from whatever combination of test assessments are taken, while he did agree that the law states that the city can select a series of evaluation. Morris said that Hubbard uses the written test, which may be because of the excessive cost of an assessment, which in the past they had been quoted about \$6,000. Morris questioned whether the assessment cost was worth its value at that time. He stated that anyone applying for the exam would have to have five years completed as a fulltime police officer. After narrowing the selection to four or five officers that qualify, Morris asked if they felt that the cost would be justified or necessary. Upon test announcement, a decision would need to be made with regard to the series of evaluation selected. Morris suggested that they get information and tentative costs associated with assessment exams. He will also check timelines for retirement notification requirements.

Notation #2: The new mechanic has started employment with the City.

Notation #3: Morris reported that records retention forms are completed and ready to be signed and submitted to the state for the police department and civil service commission.

Notation #4: Morris noted that the board will meet only as needed on regularly scheduled meeting dates in 2017.

Motion #2: A motion was made by Ray Farcas and seconded by Dave Morris to adjourn the meeting at 8:39 AM. Motion carried 2-0.

Respectfully submitted,

Marianne Hallapy, Secretary

David Morris, Chairman

Ray Farcas, Vice Chairman

_____ absent _____
Deborah O'Hara, Member