

The members of Hubbard City Council met in regular session on Monday, May 1, 2017, in council chambers with President William Williams presiding. Approximately 12 people were in attendance.

Roll call showed the following members in attendance:

T. O'Hara L. Baumiller P. Gilliland J. Crowe

Mr. Williams-If we could please have somebody make a motion to excuse any absent officials?

It was moved by Mr. O'Hara with a second by Ms. Baumiller to excuse any absent officials.

Mr. Williams- As I stated, Mr. Silvidi sent me a text that he is out of town. Toda is at his banquet and Mr. Kyle is working but he thought he would be here for the meeting.

There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Mr. O'Hara with a second by Ms. Baumiller to accept the minutes from the April 17, 2017 regular meeting as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

COMMUNICATIONS-

We received from the Trumbull County Board of Health, their regular meeting minutes from March 22, 2017, the Mayor's Court Report for April 2017 showing a total of \$4205, the Income Tax Comparison 2016/2017 through April 30, 2017 and the Reconciliation of Bank Statements & Auditor's Books with Actual Cash Balances for Month Ended April 30, 2017 and that is all.

It was moved by Mr. O'Hara with a second by Ms. Baumiller to accept the communications and place them in their proper file. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Mr. Williams- Mr. Kyle is here. If someone would want to, we could entertain a motion to have him seated for this meeting

It was moved by Mr. O'Hara with a second by Ms. Baumiller for Mr. Kyle to be seated for the meeting. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Mr. Williams- Welcome Mr. Kyle!

Mr. Kyle- Thank you! Sorry for the inconvenience.

Mr. Williams- Hey you had to work but you are right on time because we are starting our committee reports.

REPORTS OF STANDING COMMITTEES

FINANCE- Mr. Kyle- No report this evening thank you

PARK & RECREATION- Mr. Gilliland- No report tonight Mr. President

ECONOMIC DEVELOPMENT-Ms. Baumiller- I just wanted to mention and spotlight that several of the local businesses are going to be participating in the spring shopping event in Hubbard on Main Street and Liberty from 10 am to 5 pm on Saturday, May 13th. We hope that you will stop in. There will be lots of give-a-ways for Mother's Day and some pop ups at the open houses. Again, I hope that everyone will make an effort to stop in at the local shops. We will be holding a ribbon cutting down at the Emerald Diner on Wednesday at 10 am in the morning. Thank you

PLANNING & ZONING- Mr. Toda- Not in attendance

REPORTS OF STANDING COMMITTEES

UTILITIES- Mr. Silvidi- Not in attendance

STREETS & SIDEWALKS- Mr. Crowe- I have no report tonight Mr. President.

SAFETY- Mr. O'Hara- I have no report this evening.

REPORTS OF SPECIAL COMMITTEES

CEMETERY BOARD- Ms. Baumiller- Actually no, we are planning on having a meeting in May when Mr. Silvidi gets home. We are going to get with Mr. Jacobs and pick a day. I will let you know.

FIRE DISTRICT-Mr. O'Hara- I would just like to announce that the next fire board meeting will be held on May 10th at 7:00 in the upstairs of the fire department.

REPORTS OF CITY OFFICIALS

SAFETY DIRECTOR- Lou Carsone – Thank you Mr. President, as stated in caucus, the Chief and I will be communicating with the State of Ohio about a request that our jail facility move from a 12 hour holding facility to a temporary holding facility where we will be allowed to hold for 6 hours. I will keep council updated on that. Just an antidote, several months ago I don't know exactly when it was, the Police Chief got a tablet that has cellular service that allows him to access our police data base and other things from the field should we ever need it. It allows him when he is at home to use anything he can use on his desk top computer. Last week when the power went out, I think it was on Tuesday. We had 5 people that were in our basement doing some training on our video system there. It is a mandated state training 8 hour class that they had to attend. The power went out regionally which meant we lost our internet connection. If we had not been able to restore that, we would have had to have those 5 people come back at a different time to do the training or sent them somewhere which would have cost us some money. It was an unexpected use for that tablet that the chief had because he was able to establish an internet link because it is wireless. He established a link and allowed our people to finish the class. We try to put our technology to good use. In that particular case, it saved us some money and served a purpose we hadn't intended but it was there none the less. That is all I have Mr. President.

SERVICE DIRECTOR-Dan Livingston- Just one item for everybody, the street sweeping is continuing. We will probably have to play catch up after today. Again, they always call me for a checklist. If you guys hear of any streets that have been missed or need done over again please call me. I can give them a list. They will come in and see me every time and I will give them a list. So feel free, if anybody calls you give them the phone number to my office. They can leave it on the machine or talk to me, alright? That is all I have thank you.

REPORTS OF CITY OFFICIALS

LAW DIRECTOR- Mr. Villano- I have no report tonight Mr. President

TREASURER- Ms. Ruha- Briefly next Thursday May 11th, First National Bank will be in the utility for online or in house training I should say so that we can get utility credit card payments up and running. After that, two other departments will follow suit. That will be the big one though. That is it.

AUDITOR- Mr. Villano- Council should have received their April month end reports. April is a very critical month for us. We received our property tax settlement as well as our income tax. About collections, you will note they are down in excess of two digits so we are in the 15% decline range which is somewhat concerning. I have had some discussions with Jane, as well as the Mayor and Mr. Livingston who spoke with her. We kind of anticipated there would be a slight retraction this year because the state changed the dates two times last year for due dates. We essentially collected in theory 13 months of collections which we would not expect to see this year obviously because of that date change. We will continue to watch that and monitoring where we are at and how we are moving through the year. That is all I have thank you.

REPORTS OF CITY OFFICIALS

Mr. Livingston- Mr. President may I interrupt a second?

Mr. Williams- yes

Mr. Livingston- With this storm, I would like to tell everyone that I am going to have the street department out picking up brush. I am sure there are a lot of people with brush. If you know anyone else have them put it out. I am going to send them out tomorrow. Alright, just something added.

It was moved by Mr. Kyle with a second by Mr. O'Hara to accept the reports of standing committees, special committees and city officials. There were no more questions or comments on the motion. Motion carried. Vote unanimous.

MAYOR'S REPORT

Thank you Mr. Williams, when you mentioned that power outage last week it wasn't our fault. It was an OE outage to keep the record straight on that. Right Tim?

Mr. O'Hara- Yes Sir

Mayor- as Dan and Michael mentioned the financial reports are out. We were a little disappointed with the income tax and how it came in but if you take a look at the financial reports. I am sure you will see somehow or another we are still \$12,000 ahead then where we were last year. That is not to say we put the word out that we are going to watch everything and keep an eye out for everything you spend is certainly needed. You will find out (going through the rest of the reports) it looks like we are still doing relatively well in the rest of the funds. As we touched base in caucus, again with the Ohio Public works program project, if there is something you can come up with for your ward and or you think we need to do please let us know. Again as we mentioned, we do want to do Drummond Ave. but we can do more than one project. I think Ben had mentioned waterline replacement so those are the kind of things. I don't know if we need a work session and sit down and talk about that. I will get with Mr. Williams and we can go over that. Our crews are still out working on the outages we have due to the storm we had today. I have not heard of any injuries or anything which is the first thing which I think is so important. We do have some outages and the crews are out working on those. If anyone has any questions...we are getting on the brush tomorrow. We are going to discuss on how to handle that brush. The first thing we will do is put it on our website (our internet site). If you have any questions you can go to it and find your answers. That is all I have.

It was moved by Mr. Kyle with a second by Mr. O'Hara to accept the Mayor's report. There were no more questions or comments on the motion. Motion carried. Vote unanimous.

UNFINISHED OR OLD BUSINESS-**MISCELLANEOUS BUSINESS**

Mr. Williams- Ben you did get

Mr. Kyle-yes

Mr. O'Hara- I do have something under miscellaneous.

Mr. Williams- go ahead

Mr. O'Hara- I had spoken to Lou earlier this week and talking about anybody on council being interested in getting a .gov e-mail address. How much... you are supposed to be meeting them about this?

MISCELLANEOUS BUSINESS

Mr. Carsone- there are some other city employees moving to the City of Hubbard-OH.gov email exchange server which is actually housed in the demarc room at the police department. If anyone on council wanted a city .gov email address we could have them set up to push your email straight to your cell phone if you would like that service.

Mr. Williams- Do we have to change or will ours continue to...we should probably do something though so if people want to send something to city council maybe Lorrie should have one.

Mr. O'Hara- Lou can explain it

Mr. Williams- Have it go to Lorrie for City Council with a general city council email on there.

Mr. Carsone- You can have individual ones or we could set it up with general city council. Our clerks use a general one Clerks@cityofhubbard-oh.gov to get emails for the website that people want to send notifications or so forth to. We can have a general one or individual one. If you want to manage it from your smart phone, we could do that too, however you would like.

Mr. O'Hara- Also, if you could explain to them if something were to come up we wouldn't have to give up our cell phones.

Mr. Carsone-If something were to come up with questions about emails that were sent or so forth. They are public record but because we are a government agency they are managed right in the police department. They actually live on the exchange server in the police department so it is not your personal email address where there would be questions about that. There are some advantages to it. There is a one-time licensing fee and a one-time set up fee for each user if you want to do that.

Mr. Williams- Okay, you know what I do have something to under miscellaneous. Our city ID's, we all need new ones. Maybe after the elections or the primary, we can do something about that. The primary is tomorrow so maybe we can do something about that and get that taken care of so everyone has them. Mine expired in 2016.

Mr. Carsone- I can talk to the Police Chief and have someone come right before or right after a council meeting to get new photos and get those printed up if you want to arrange to do that?

Mr. Williams- Well I was going somewhere and I pulled it out and I looked down and was like oops

Mr. Kyle- Mr. President, I have one thing under miscellaneous business.

Mr. Williams- go ahead

Mr. Kyle-Along with Mayor Darko and Township Trustee Jacobs, hopefully, I do believe the Boy Scout Troop is helping

Mayor- the explorers

Mr. Kyle- the explorers... the police explorers are helping on May 20th at the tire recycling out at the township building. That is something that is important, Mayor what time does it start?

Mayor- 9 until noon

Mr. Kyle- 9 until noon thank you

Mayor- if anyone wants to throw a couple of tires around and have some fellowship with the trustees

MISCELLANEOUS BUSINESS

Mr. Williams- May 20th you said Ben?

Mr. Kyle- May 20th from 9 to noon thank you

PUBLIC ADDRESS ON AGENDA ITEMS

Mr. Williams- We don't have an agenda this evening correct? So we will move on to...

NEW BUSINESS & REQUESTS FOR LEGISLATION-

It was moved by Mr. Kyle with a second by Mr. O'Hara to have the law director draw up the necessary legislation adopting an alternative tax budget for the city of Hubbard, Ohio for the fiscal year commencing January 1, 2018, and submitting copies of same to the Trumbull County Budget Commission. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Mr. O'Hara with a second by Ms. Baumiller to have the law director draw up the necessary legislation increasing the compensation for the file/data clerks at the Hubbard City Police Department from \$10.00 per hour to \$10.50 per hour retroactive to January 1, 2017. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Mr. O'Hara with a second by Ms. Baumiller to have the law director draw up the necessary legislation regulating the use cultivation and dispensing of medical marijuana in the City of Hubbard and declaring it an emergency. There were no questions or comments on the motion. Motion passed. Vote unanimous.

ORDINANCES & RESOLUTIONS

PUBLIC ADDRESS ON NON-AGENDA ITEMS-

Mr. Williams- If there is anyone who wishes to address city council on non-agenda items related to City Council business when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. No one, then I would entertain a motion to adjourn.

ADJOURN

A motion by Ms. Baumiller and seconded by Mr. O'Hara to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

Lorrie Brown, Council Clerk

William Williams, President