

The members of Hubbard City Council met in regular session on Monday, May 15, 2017, in council chambers with President William Williams presiding. Approximately 5 people were in attendance.

Roll call showed the following members in attendance:

B. Kyle T. O'Hara L. Baumiller M. Toda P. Gilliland J. Silvidi J. Crowe

It was moved by Mr. Kyle with a second by Mr. O'Hara to excuse any absent officials. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Mr. Kyle with a second by Mr. O'Hara to accept the minutes from the May 1, 2017 regular meeting as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

COMMUNICATIONS:

We have one piece of communication from the Ohio Division of Liquor Control. It is for a transfer from Marsh Development Inc. to Emerald Diner Enterprises, LLC. A copy of this was given to our Safety Director on May 12th. And that is all.

It was moved by Mr. Kyle with a second from Mr. O'Hara to accept the communications and place them in their proper file.

Mr. Williams - asked Chief Jim Taafe and Safety Director Lou Carsone if they received the letter. Both affirmed that they did receive a copy of the letter and that they have no problem with the transfer.

There were no further questions or comments on the motion. Motion passed. Vote unanimous.

REPORTS OF STANDING COMMITTEES:

FINANCE- Mr. Kyle- Everything is moving along properly and according to schedule as far as the finances for the city. Thank you.

PARK & RECREATION- Mr. Gilliland- No report at this time Mr. President.

ECONOMIC DEVELOPMENT- Ms. Baumiller- Very briefly I would like to thank all the businesses and all the residents that actually stopped in to some of our businesses this weekend. They had their small Saturday. Business was very nice, the weather was nice. A lot of people had tents outside. I saw a lot of people stopping their cars, so I think it was very successful. That's all.

PLANNING & ZONING- Mr. Toda- No report Mr. President.

UTILITIES- Mr. Silvidi- On March 29, 2017 an Environmental Specialist with the division of drinking and group works conducted a sanitary survey of the Hubbard City public water system. The purpose was to determine the city's compliance with Ohio drinking water laws. During the inspection, a violation with the Management of backflow prevention and cross connection control was noted. In accordance with OAC (Ohio Administration Code) rule a public water system shall develop and implement a backflow preventive program and cross connection control program. The city has not completely identified all its existing customers that are required to have containment devices installed by the OAC rule and has not completed its necessary surveys and evaluations of commercial and municipal accounts. The mayor and service director find it necessary to create a part time position reporting to the service director and to be properly trained to address: 1) the need of completing the list of existing customers required to have containment devices; 2) all data entry inputted into existing software the city has in place; 3) verification of backflow devices currently in use 4) monitor that all customers complete the yearly requirements concerning backflow devices and this data is properly inputted into the existing software; and 5) necessary testing requirements and inspections for backflow devices. The city has 30 days to respond with a corrective action plan. I will be asking council tonight to approve the hiring of a part time

REPORTS OF STANDING COMMITTEES:

employee to work with all the requirements set forth by the service director to assist with the management of backflow prevention and cross connection control.

STREETS & SIDEWALKS- Mr. Crowe- I have no report tonight Mr. President. Thank you.

SAFETY- Mr. O'Hara- I have no report this evening.

REPORTS OF SPECIAL COMMITTEES:

CEMETERY- Ms. Baumiller- Um, yes. I would like to acknowledge and thank Mark Villano, our Law Director, for his time that he spent with the Cemetery Council on the legal matter of internment. This is an area that we were unfamiliar with, so his legal guidance was very appreciated. "Thanks Mark." Also, we're going to have a board meeting May 18. That's Thursday, at 10:00 in the morning. That's all. Thank you.

FIRE DISTRICT- Mr. O'Hara- I have no report this evening.

REPORTS OF CITY OFFICIALS:

SAFETY DIRECTOR- Lou Carsone- Thank you Mr. President. I have no report this evening.

SERICE DIRECTOR- Dan Livingston- No report Mr. President. Thank you.

LAW DIRECTOR- Mark Villano- No report Mr. President. Thank you.

It was moved by Mr. Kyle with a second by Mr. O'Hara to accept the reports of standing committees, special committees and city officials. There were no questions or comments on the motion. Motion carried. Vote unanimous.

MAYOR'S REPORT

Thank you Mr. Williams. Good evening everyone. As you all know we have went out and bid for the street program. We're going to accept bids until 11:00 on May 17th and right after that at 11:00 we will start to open the bids. That will be here at City Hall if anybody would be interested to come down. Ok, and also, we heard from the council of government at Eastgate that the Ohio Public Works program is going to be starting up. Anybody who has any suggestions or ideas on what we might want to do, please let us know. One of the things we're looking to... talked about is Drummond Avenue. It's probably... it is the worst street in town, there's no doubt about it. So, we want to put in for that. That's one of the thoughts that I have, but if somebody has some other ideas, please let us know. As JD has said, and he's going to be requesting legislation tonight. Once again, I would ask Mr. Williams that during miscellaneous or whatever, that council decides on a special meeting as soon as the law director can get the legislation prepared so that we can pass that legislation and move forward with the backflow program. And that's all I have.

It was moved by Mr. Kyle with a second by Mr. O'Hara to accept the Mayor's report. There were no questions or comments on the motion. Motion carried. Vote unanimous.

UNFINISHED OR OLD BUSINESS**MISCELLANEOUS BUSINESS**

Mr. Williams- I guess at this time if we could schedule this special meeting that the Mayor is requesting. When can you... sometime next week?

Mark Villano- Oh, I'll get it before then. I'll make sure you have it by Thursday this week

Mr. Kyle- Do you want to try for Thursday evening? Would you have it done?

Mark Villano- I'll make sure it's done. You pick your meeting and I'll get it done before then.

MISCELLANEOUS BUSINESS

Mayor- How's Thursday for everyone?

Mr. Silvidi- 6:00 fair?

Mayor- Is 6:00 good for everybody else? That would be fine.

Ms. Baumiller- This Thursday?

Mayor- Yes.

Mr. Williams- The 18th. 6:00?

Mr. Toda- Here in chambers.

Mr. Williams- So then, I'd like to announce that on Thursday, May 18th at 6 PM, council will be holding a special meeting to discuss a part time position for the backflow prevention program.

Mr. Silvidi- What's the date?

Mr. Williams- the 18th. Everyone stop for one second. So, we're going to have this meeting to discuss the part time position for the backflow and cross connection coordinator and the backflow prevention program.

Mayor- We're going to have the meeting to pass legislation.

Mr. Williams- So, we're having the meeting to pass legislation?

Mayor- Yes.

Mr. Williams- Okie dokie. So, we're having a special meeting to pass legislation.

Mayor- If anyone has any questions prior to that, please call me or Mr. Livingston.

Mr. Williams- Ok, so let me put this in my phone.

PUBLIC ADDRESS ON AGENDA ITEMS

Mr. Williams- If there is anyone who wishes to address city council on agenda items related to City Council business, when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. No one? Okay.

NEW BUSINESS & REQUESTS FOR LEGISLATION

It was moved by Ms. Baumiller with a seconded by Mr. O'Hara to have the law director draw up the necessary legislation allowing the City of Hubbard to give the Trumbull County Board of Health the authorization to place special assessments on property taxes for the demolition of structures within the city and declaring it an emergency. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Mr. Silvidi with a second by Mr. Gilliland to have the law director draw up the necessary legislation creating the part time position of Backflow and Cross Connection Cord Position not to exceed 20 hours per week with compensation to be \$12.50 per hour, PERS and Health Care not included, and will report to the Service Director or designee and declaring it an emergency. There were no questions or comments on the motion. Motion passed. Vote unanimous.

ORDINANCES & RESOLUTIONS

Ordinance 8-17 First Reading

ADOPTING AN ALTERNATIVE TAX BUDGET FOR THE CITY OF HUBBARD, OHIO FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2018, AND SUBMITTING COPIES OF SAME TO THE TRUMBULL COUNTY BUDGET COMMISSION

It was moved by Mr. Kyle with a second by Mr. O'Hara to suspend second and third readings of Ordinance 8-17. There were no questions or comments. Motion passed. Vote unanimous.

It was moved by Mr. Kyle with a second by Mr. O'Hara that Ordinance 8-17 be passed as read. There were no questions or comments. Motion passed. Vote unanimous.

PUBLIC ADDRESS ON NON-AGENDA ITEMS

Mr. Williams- If there is anyone who wishes to address city council on non-agenda items related to City Council business, when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. Since there is no one I would entertain a motion to adjourn.

ADJOURN

A motion by Mr. Toda and seconded by Ms. Baumiller to adjourn. There were no questions or comments on the motion. Motion carried. Vote unanimous.

Marianne Hallapy, Council Clerk

William Williams, President