

City of Hubbard, Ohio Civil Service Commission

220 West Liberty Street, Hubbard, Ohio 44425 – (330) 534-5719

Regular meeting called to order at 8:00 AM on Tuesday, April 12, 2016

Present: Dave Morris, Ray Farcas, Debbie O'Hara

Others Present: Service Director Dan Livingston, Secretary Marianne Hallapy

Motion #1: A motion was made by Ray Farcas and seconded by Debbie O'Hara to approve the minutes of the February 09, 2016 regular session as submitted. Motion carried 3-0.

Notation #1: Livingston mentioned that City Electric Lineman Joe Sheridan has retired. Testing from the qualified candidate list are underway for replacement by Electric Foreman Ed Palestro. After narrowed down, interviews will be conducted by Livingston and Palestro. Livingston also reported that within two months, Lineman Frank Rosile will be retiring. He added that there were several good candidates on the qualified candidate list. Morris acknowledged that the qualified candidate list could be used for Rosile's replacement as well, adding that the list is good for up to one year after the first candidate is hired.

Motion #2: A motion was made by Dave Morris and seconded by Debbie O'Hara to extend the test eligibility list for up to one year after the first initial hiring. If at any point during that year the City has expended all the candidates on the list, the Civil Service Commission will abolish the list and create a new one. Motion carried 3-0.

Motion #3: A motion was made by Dave Morris and seconded by Ray Farcas to skip the next regularly scheduled May 10, 2016 meeting, then continue with the June 14, 2016 regular session. The July 12, 2016 will also be skipped, with the board meeting on the September 13, 2016 regular session. Motion carried 3-0.

Motion #4: A motion was made by Dave Morris and seconded by Ray Farcas to adjourn the meeting at 8:11 AM. Motion carried 3-0.

Respectfully submitted,

Marianne Hallapy, Secretary

David Morris, Chairman

Ray Farcas, Vice Chairman

Deborah O'Hara, Member