

City of Hubbard, Ohio Civil Service Commission

220 West Liberty Street, Hubbard, Ohio 44425 – (330) 534-5719

Regular meeting called to order at 8:00 AM on Monday, November 05, 2018

Present: Dave Morris, Mike Mogg, Ray Farcas

Others Present: Mayor John Darko, Service Director Dan Livingston, Safety Director Lou Carsone, Police Chief Jim Taafe, Secretary Marianne Hallapy

Motion #1: A motion was made by Mike Mogg and seconded by Ray Farcas to approve the minutes of the May 17, 2018 regular session as submitted. Motion carried 3-0.

Motion #2: A motion was made by Dave Morris and seconded by Mike Mogg to approve the minutes of the June 04, 2018 regular session as submitted. Motion carried 3-0.

Notation #1: Safety Director Lou Carsone announced the need for a civil service test for Full time Patrolman. He requested that the current qualified list dated May 17, 2018 be terminated since the only candidate they were interested in has declined their offer for employment. Carsone reported that the department has actively hired Mike Saverko, effective July 16, 2018, and Joseph Takash, effective October 29, 2018. He also announced that Officer Josh Knebel has resigned, with his last official day being November 5, 2018.

Motion #3: A motion was made by Dave Morris and seconded by Mike Mogg to set a civil service test for Fulltime Patrolman. Motion carried 3-0.

Notation #2: Carsone also announced that Police Chief Jim Taafe is set to retire on December 31, 2019. He suggested that an assessment center for police chief be used for all candidates wishing to apply for the open position. Carsone noted that it is a bit early to announce, but strongly feels that the position needs a three month training period prior to taking on the duties of a police chief. Morris replied, stating that he agrees with training before the promotion goes into effect; however, he stated that the earliest to begin the testing process would be January, 2019.

Notation #3: Livingston announced the need for a civil service test for Utility Billing Clerk. He mentioned that Joyce Schiraldi had retired from the Assistant to the Engineer position, effective November 1, 2018. The vacancy was awarded to Chris Skruck, who bid on the position. His effective start date was November 1, 2018. With his move, Skruck created a vacancy for the Utility Billing Clerk position. With no bids on the position, a test will be needed.

Motion #4: A motion was made by Dave Morris and seconded by Ray Farcas to set a civil service test for Utility Billing Clerk. Motion carried 3-0.

City of Hubbard, Ohio Civil Service Commission

220 West Liberty Street, Hubbard, Ohio 44425 – (330) 534-5719

Notation #4: Morris mentioned that he will contact Clancey and Associates to get availability for both tests. He asked Carsone to touch base with Sergeant Bob Thompson about securing a facility for the physical agility testing that needs to be done prior to the fulltime patrolman written exam.

Motion #5: A motion was made by Dave Morris and seconded by Mike Mogg to adjourn the meeting at 8:28 AM. Motion carried 3-0.

Respectfully submitted,

Marianne Hallapy, Secretary

David Morris, Chairman

Ray Farcas, Vice Chairman

Mike Mogg, Member