

The members of Hubbard City Council met in regular session on Tuesday, January 17, 2017, in council chambers with President William Williams presiding. Approximately 5 people were in attendance.

Roll call showed the following members in attendance:

B. Kyle T. O'Hara L. Baumiller M. Toda P. Gilliland J. Silvidi J. Crowe

Mr. Williams- okay everyone is here this evening

It was moved by Mr. Kyle with a second by Mr. O'Hara to accept the minutes from the January 3, 2017 regular meeting as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

COMMUNICATIONS-

We received from the Ohio Ethics Commission for the Official list of Elected Officials and Notification of Filing Requirement that I will update, have notarized and send in, the Treasurer's Annual Financial Report with a copy of the cash position beginning 1-1-16 thru 12-31-16 and that is all.

It was moved by Mr. Kyle with a second by Mr. O'Hara to accept the communications and place them in their proper files. There were no questions or comments on the motion. Motion passed. Vote unanimous.

REPORTS OF STANDING COMMITTEES

FINANCE- Mr. Kyle- I would just like to let everyone know that we are finishing up 2016 and starting 2017. After reviewing the figures, we have minor concerns within the water department with expenditures and revenues. As 2017 continues, we will keep an eye out on the numbers and keep everyone up to date with any issues that could arise. That is all.

PARK & RECREATION- Mr. Gilliland- No report Mr. President

ECONOMIC DEVELOPMENT- Ms. Baumiller- I have no report this evening thank you

PLANNING & ZONING- Mr. Toda- No report but I do want to remind the Planning & Zoning Committee that we are having a meeting February 21, 2017 at 5:30 (right before our regular council meeting).

UTILITIES- Mr. Silvidi- I will be asking for legislation tonight for chemical usage to go out for bids at the waste treatment plant. I plan on talking to Randy soon and I will give you guys an update hopefully at the next meeting on the LED project with the lighting at the waste treatment plant. That is everything thank you.

STREETS & SIDEWALKS- Mr. Crowe- The street department has been out cold patching. They have been doing a good job. Some of the patches aren't holding obviously with all the rain and the water running through them. Keep the calls going to Mr. Livingston. He is getting the job done. I think everybody is going to be happy with that. That is all.

SAFETY- Mr. O'Hara- I have no report this evening

REPORTS OF SPECIAL COMMITTEES

CEMETERY BOARD- Ms. Baumiller- Actually, I am going to turn this over to Mr. Silvidi. He has a report.

Mr. Williams- okay

Mr. Silvidi- Yes, thank you Lisha. I am working on the end of the year report for the cemetery. ***inaudible** I don't have the final numbers yet but we are in the black. We had 91 interments for 2017. I am sorry 2016. Thirty-two percent were cremations. We sold a lot of lots last year. I don't have that number right now; I apologize, when I give my final report for the year I will share that with you. We had a decent year. Things are looking good at the cemetery thank you.

Mr. Williams- Reports of our city officials

Mr. O'Hara- What about fire report?

REPORTS OF SPECIAL COMMITTEES

Ms. Baumiller- fire report

Mr. Williams- Oh I am sorry. Mr. O'Hara fire district

FIRE DISTRICT-Mr. O'Hara- I just wanted to announce that at our last fire board meeting that Ray Fallen was sworn in as the city resident to represent the board. I would also like to thank Councilman Jerry Crowe and the US Coastguard for donating two rescue dry suits to the Eagle Joint Fire District during that last meeting. So thank you Jerry and thank you to the Coastguard. That is all.

REPORTS OF CITY OFFICIALS

SAFETY DIRECTOR- Lou Carsone – Thank you Mr. President, I have no report this evening thank you.

SERVICE DIRECTOR-Dan Livingston- Just a brief bit about what Mr. Crowe said. We are cold patching. The rain is hurting us a little bit but we are getting to them. We had some basement back up last week in the rain. We got out to those with the water crew and sewer crew. There were a lot of catch basins we had to clean out. We are taking the phone calls as they come. That is all I have tonight Mr. President thank you.

LAW DIRECTOR- Mr. Villano- I have an annual report. At the present time the city has no pending litigation. That is all thank you.

TREASURER- Ms. Ruha- Each of you has received in your mailbox a copy of the annual financial report as required by ORC. Just a couple of highlights I will point out. First of all, all our debt reduction occurred on schedule as you can see that coming down. In our general fund, our expenditures are a slight increase over our receipts. Ben has already pointed out the water fund concerns there. The bright spots are our sewer fund expenditures were down just slightly over 13% and our income tax fund gross receipts were up by 2.6%. Those are bright spots. Also, as far as interests that is earned because we/ it is up by 7.95% over the previous year. Some of that, I am even going to say most of that we can attribute to us entering into an agreement with First National Bank for the sweep account which has guaranteed us more interest. I am not going to go into the details on how that works but simplistically they get to use our money every night and sweep us to a zero balance. We get paid for it and we have our money the next day. That is it in a nutshell. As far as cash summary goes, our total revenues were down 9.99% and our expenditures were only down 2.46% which translates into \$427,000 difference. Again, every year we have to keep (I say this) we have to keep an eye on how and where we spend our money and that is it.

AUDITOR- Mr. Villano- Thank you Mr. President, I would just like to inform council as Councilman Kyle had mentioned year end 2016 is closed. All the reports have been distributed and filed. We are beginning to work on the GAP conversion process and get ready for auditing. We are into finally the 2017 fiscal year so we have so will have to retrieve those on your own but if anyone has issues with that let me know and we will help you out. That is all I have thank you.

It was moved by Mr. Kyle with a second by Mr. O'Hara to accept the reports of standing committees, special committees and city officials.

Ms. Baumiller- Mr. Villano, Mark I am sorry, I know that you had said that we have no court cases pending. How did the case with the house on Center Street go last week? Or two weeks ago, whenever it was?

Mr. Villano- They were fined under the ordinance that we charged them. They didn't have all the money to pay the fine that day. I think they made arrangements to pay the court.

Ms. Baumiller- Okay

Mr. Villano- That was the outcome of the case.

Ms. Baumiller-thank you

There were no more questions or comments on the motion. Motion carried. Vote unanimous.

Mr. Williams- Now, we will move on to the Mayor's report and unless extended by council vote you have three minutes.

Mayor- Yea, it will probably be around that Bill.

Mr. Williams- We are in trouble he is getting the podium out.

inaudible

MAYOR'S REPORT

Good evening everybody, Mr. Williams President of Council, members of council, our financial staff, our distinguished law Director Mr. Villano, Safety Director, Service Director, and of course our Police Chief. I want to thank all of you for your dedication and commitment in serving the citizens of the City of Hubbard in 2016 and hopefully do the same for 2017. First, I want to recognize the hard work and dedication of our volunteers who serve on various boards in the city. I appreciate everything you do to the drivers and dispatchers of our senior van and what they do for our folks, all the service organizations in town we value how much they do to improve the quality of life here, to the churches in town, the pastors and congregations who give much of their selves to our community. We are so grateful to have them. Along with that, our police chaplains group are great people helping us to do good things. We are very fortunate to have the school system and library that we do. They are a valuable asset to our community. They are a very important ingredient of the recipe that makes a community attractive. A community people want to move to. I can't forget the many businesses that are here in the community. They are the corner stone. I thank them for being here. On that note, I would like to mention that last year; Sharon Regional opened an Urgent Care Center here which was very much needed. I was just up there last week myself. Sharon Regional also donated the heart defibrillator units to our police station and police last year which is very much appreciated. I would also like to express my thanks to that group that hangs out down at station 28, our volunteer fire department, 2016 was another year of service and dedication to our citizen by them. I cannot thank them enough for the more than generous service to the Hubbard Community.

It is an honor and a privilege to serve as Mayor of this city and have the opportunity to work with our employees. They are good representatives of all of us. They continue to keep the streets plowed, records straight, the water running, and the lights on. They patrol our streets and keep us safe. We have a great group of folks here and they keep this thing going. You should never lose focus on what they do. It is hard to imagine this is my number six State of the City message. It is kind of getting easier to prepare and to present. I got to say, we have come a long way since 2012. Some of you were here then. You remember when we had a carryover of \$26,000 in the general fund. We were staring down the barrel of \$135,000 deficit that year. There were decisions that had to be made. I believe it was those times that really brought out the best in all of us. It strengthens our resolve to do better. Things that had to be done, we have learned to do them to keep our community safe and maintain its financial stability. In 2016, we continued to do just that.

How did we do financially? You know, I think we all share conservative financial principles and that is good. However, I know we understand the importance of our investment in our infrastructure or the investment in our community. The close of the books for 2016 demonstrated another year of financial progress for the city. As Marsha said, our income tax collections were up. I said 3% she said 2.6% (anyway it was close). Our receipts according to our cash statement did exceed our expenditures. There was growth in all fund balances except one. That one fund none the less has a comfortable balance. We did good. As Mr. Kyle alluded to and Marsha touched on was our water fund was the only fund where our expenditures exceeded our revenue.

It was a trying year for us in the water department. We noticed in the spring that our usage was up with the water we were purchasing from aqua. Unfortunately, the revenues weren't in the same direction as what we were buying. We had a lot going on in the spring. We had city wide flushing. You remember we had a pretty good size water break down at the square. We decided, Mr. Livingston and I, to bring a group in to do leak detection and we did find several leaks. One major one out at the Maplewood Park area and after repairs you did see a decline in the purchased water and things started to even up. It was in the summer when Aqua called us because there was an issue when they were pumping water to the tank when they would stop when our tank was filled. They were still pumping through the lines which meant we had a leak in our transmission line. We did discover the leak. It was out there near Deer Creek Golf Course. It was affecting our purchased water quite a bit. Then of course during the repair of the leak, I don't know if there is such a word as a re-break but we had a re-break. We had a 20 inch line of water empty from both sides into a hole. It was not a pretty sight. That was in July and from August on we did end on the positive side of revenue in the water. I am thinking this year we are going to be watching it as everyone said but I think that we should do okay with that with what did we did last year? We paved a quarter of a million dollars' worth of streets. We replaced water lines. We replaced sewer lines. We relined sanitary lines. We had commercial water meters replaced with some being reactive and some being proactive. We repaired fifteen water breaks. That is not a lot of water breaks but needless to say the one at the square and the one at Deer Creek were mothers of water breaks. Let me tell you those were big. We maintained our lift stations. We purchased some new pumps. Last year we tried something new for water quality where we had been having some issues. That was the ice pigging process which cleaned some lines which again were producing some very bad water. So far so good on those lines I might say.

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We replaced and installed 44 new regulatory signs throughout the city, repaired 35 catch basins, cleaned 292 catch basins. Here is the figure I really like. We picked up 137 truckload of leaves and 7 truckloads of chipped brush. We disposed of 39 truckloads of catch basin debris which was probably leaves. Either way, that is a lot of work. A lot of truck loads of leaves and debris to get out of a catch basin. Last year, we had a pretty good winter needless to say our call outs for snow removal was only twenty call outs. The year before, it was up in the 50's. All in all we spent about \$32,000 on mix and salt. The previous year was up in the \$60's if not \$70's. An indication how great winters save you money.

We were able to enjoy the completion of Phase I at the Wastewater Treatment Plant and we began our LED energy saving light program at the plant. We did some work in repairs on the roofs down there. As I said in my report, we had a lot of water going down through the plant on Thursday. The crew down there did a great job at keeping it going. I got to thank Randy and that crew in what they did for us.

We had our heating and air conditioning replaced here at the administration building replacing that 28 year old technology with new technology. We also had our new website done. I wouldn't want to forget this and not mention this but we got the pond at Mattinat Park (Jones Filed) we finally got that renovated. It took a while but we did get it done. It is now something that is being able to be cut with a lawn mower. No more high weeds, no place for mosquitos to assemble. Also last year talking about mosquitos with concern of the Zika virus, we sprayed four times last year when usually we only do it twice. We did order a new police SUV out of last year's budget. It should be here shortly as well as a new International truck for the Street Department. My understanding is both of them are in Ohio. We are waiting for that to be done so we are going to have it. We did pick up a new pick up last year for the Planning & Zoning Department. I think this year we are going to see what other vehicles we can get. You have to admit it is pretty nice to be able to do these things. It's a good thing.

Our Electric Department had a busy year last year. They moved and relocated the three phase pole line at the wastewater treatment plant for the infamous Elmwood Bridge Replacement. With the new Dollar Tree moving in, they set up a new electric service to meet their needs with three phase underground plus some overhead pad transformers and new metering for the building. I don't know how many of you have been down to Erie Street and seen Evett's lately. They are very busy starting a whole new line of business down there and because of that we had to do some work down there. We got rid of the overhead. They needed to get rid of the poles. We went underground there for them. We put in 2,000 ft. of underground cable and we relocated the meters. At Holy Hill, which is dear to someone's heart here, we put in new underground installation extension for Phase II up there. We installed over 2800 ft. of conduit with new pad transformers and whatever overhead. We also did that. They are continuing to do the Led conversion when they can. We did lose a couple of members last year due to retirement. These guys are keeping pretty busy. We got 138 of the nearly 600 street lights changed. The department also answered 280 work orders for customers. We can't forget the response to almost 300 calls for the Ohio Utilities Protection which is commonly known As OUPS and a hundred or more times they did line marking. Last year (probably shouldn't bring this up I am tab bit superstitious but) I told Eddie if I gave this number I swore the lights would go out as soon as I said it. We had total electrical outages in the city of 61 hours and 15 minutes. Those were due to accidents, weather, and equipment failure. It was another 28 ½ hours that were planned outages which really don't count in this whole thing. There are 8,760 hours in a year. That outages number is less than 1% of the total hours. I think that speaks volumes of what is going on with our system and how we are doing on that. We owe a lot of that to Eddie Palestro and his commitment, dedication, energy and guidance to that department. That is what you get. He is the quarterback down there and he is calling all the plays and is scoring some touchdowns. He really is. He is doing a great job and we know it is a team effort. He and his crew are doing a fabulous job down there. Not to mention all that they did, I called them up one day and said "Ed you think it would be possible to decorate the tree down at Tylee Park?" The lights on there I don't know somebody cut them. His crew went down there and decorated the lights and put a star on top. I gotta tell ya we received a lot of complements on that. We have done some pretty neat things lately.

We have formed some great relationships with other government bodies and with companies that help us. We truly try to focus on customer service and respond whenever we are called. I want to publically thank Dan Livingston, our Service Director, for his part in this. He has done some incredible things here except clean his office. He has found some really new ways of doing things and his results have served the city well. I appreciate everything you do Dan.

I plan to briefly touch on the Police Department for 2016. I feel bad that I had the Chief and Lou prepare some figures for me and for some reason I feel better listening to our safety director and Chief give a more in depth report about the department than me. I do want to mention a few numbers that he gave us. We patrolled over 100,000 miles last year. If you drive around the equator start to finish it would be 24,900 miles. We did the equator four times. I think that is a pretty good number. I appreciate all that patrolling if you can get that. Our group made 1,341 traffic stops with 410 citations. I could go on and on with these statistics but like I said, I want Lou to review this with you all. He would be able to explain and interrupt the values of the numbers. What I want you all to remember is the police department and what they do at times are a bit more than numbers. We and many communities surrounding us are facing the

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opioid crisis. There are so many ways to fight this crisis. Our officers took the narcan training and are equipped with it. We had our police chaplains participate in the training. I believe they also received some of the narcan. Our police chaplains, Lou and myself have met with the county mental health staff and representatives from Neil Kennedy. We are trying to learn as much as we can to help those on the road to recovery and also with the prevention. If you remember last year, we had our first Walk on Heroin at Harding Park. The second walk is scheduled this September. We keep moving ourselves on updating the equipment purchases and training. We got a good thing going on with that and understanding the importance of them both. I did want to note that the department did come in under budget which we should all be very pleased with. Years ago, I assured Jimmy our Police Chief and Lou that the department was theirs to run. We discuss the budget. We discuss current incidents and we meet regularly with Tim the Chairman of the Safety Committee. We communicate and the bottom line is they run the police department and they continue to move it forward. I want to express my thanks to Chief Taafe and let him know I appreciate his management, professionalism and dedication to keeping us all safe. Thank you so much Chief! Safety Director Carsone has established quite the relationship with every group that I have mentioned in the beginning of this report. He touches base with about every segment of this community; our schools, our library, our businesses with the folks who come in to help or ask him for help. It is pretty incredible. He is responsible for our internet site and his involvement has made so many things work better. Thank you Lou!

What is in line for 2017? Street paving of course will continue. We will be presenting council with that in the spring. We did receive a grant for \$92,000, as I said at the previous meeting, for Myron Street for the OPWC. We are also going to be continuing the programs that the city has like leaf pick up, brush pick up and whatever else we are doing we will continue doing. Dan has been looking at a Clearspan building for the salt and ICM mix at the service center. I want to try and get all of that underneath a roof. Right now, we have a tarp and needless to say when it gets cold out it is hard for those guys to get that tarp off. We are also thinking that maybe sometime get the street department a new pick-up truck. They have kind been like the little brother. They have just been getting hand me downs from other departments lately. I think we might try at looking into getting them a bigger piece/bigger truck that we could utilize a little bit more. We are working with Trumbull County Planning and CT Consultants on a neighborhood revitalization grant. We have met a couple of times, once with CT and twice with the county. We have a target area of the fourth ward. It would be a grant possibly for streets, sidewalks, the two parks that are in the fourth ward, infrastructure repairs and replacing some fire hydrants. It is a very competitive grant but we are going to try to do it. We are going to begin the design work for the second phase of the Wastewater Treatment Plant. That is going to be the one we are going to be looking at a new way of aeration and expanding the grid room. We have taken a look at this. We are going to have three payments after this year. We are going to try to time this so we are close to paying one off and starting. We are also possibly trying to see if we can get grants from OPWC to split that. Our Electric crew; as you all know that there is an expansion going on at the Elmwood Countryside. They are going to be doing that. They already started. Ed has been working with engineering and architects on where and when we will be placing the lines and transformers. That is about it. That is the State of the City.

In closing, I would just like to say it has been great working with everybody. I look forward to doing that again this year. There is an old saying out there it is something like you can't predict the future but you can create it. I think that is pretty much what we do by working together to make Hubbard the community we want it to be. Thank you very much.

It was moved by Mr. Kyle with a second by Mr. O'Hara to accept the Mayor's report. There were no more questions or comments on the motion. Motion carried. Vote unanimous.

UNFINISHED OR OLD BUSINESS-**MISCELLANEOUS BUSINESS****PUBLIC ADDRESS ON AGENDA ITEMS-**

Mr. Williams-if there is anyone who wishes to address city council on our agenda item when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. No one so we will move on

NEW BUSINESS & REQUESTS FOR LEGISLATION-

Mr. Williams- the only request that I am aware of is Mr. Silvidi

It was moved by Mr. Silvidi with a second by Mr. Gilliland to have the law director draw up the necessary legislation authorizing the Board of Controls to advertise for bids for chemicals needed for the wastewater treatment facility for 2017 and declaring an emergency. There were no questions or comments. Motion passed. Vote unanimous.

ORDINANCES & RESOLUTIONS

Resolution 1-17 Second Reading

AUTHORIZING AND DIRECTING THE BOARD OF CONTROL TO ADVERTISE FOR SEALED PUBLIC BIDS FOR THE SALE OF SURPLUS VEHICLES AND EQUIPMENT OF THE CITY OF HUBBARD, OHIO

It was moved by Mr. Kyle with a second by Mr. O'Hara to suspend the third reading of resolution 1-17. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Mr. Kyle with a second by Mr. O'Hara that resolution 1-17 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

PUBLIC ADDRESS ON NON-AGENDA ITEMS-

Mr. Williams- If there is anyone who wishes to address city council on non-agenda items related to City Council business when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. No one? I would entertain a motion to adjourn.

ADJOURN

A motion by Mr. Toda and seconded by Ms. Baumiller to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

Lorrie Brown, Council Clerk

William Williams, President