Regular Session December 5, 2022

The members of Hubbard City Council met in regular session on Monday, December 5, 2022, in council chambers with President Pro Tem Bonnie Viele presiding. Approximately 7 people was in attendance.

Roll call showed the following members in attendance:

B. Viele R. Zambrini M. Mogg C. Cummings M. Kerr R. Hallapy J. Crowe

Ms. Viele- Okay, we all seem to be here, so we don’t need to excuse anybody

Mr. Mogg- Bill’s not here

Ms. Viele- Can we accept the minutes from the last November 21st meeting?

It was moved by Ms. Zambrini with a second by Mr. Mogg to accept the minutes of the November 21, 2022, as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**COMMUNICATIONS-**

Clerk- We received an invoice from the Walter Drane Company for the annual web housing fee for a total of $465.00, the income tax comparison 21/22 thru November 30th, the Mayor’s Court Report for November 22 showing a total of $1,546.00, a letter that everyone was e-mailed from the Law Director concerning the Eagle Joint Fire District, and the Reconciliation of Bank Statements for month ended November 30, 2022. That is all.

Ms. Viele- thank you

I was moved by Ms. Zambrini with a second by Mr. Mogg to accept the communications and place them in their proper files. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**REPORTS OF STANDING COMMITTEES-**

**FINANCE**- Ms. Zambrini- I just have one comment to make that is with the City Income Tax Comparison 21/22. As of the end of November, we are on the plus side by eight percent which is pretty good for the year. I just wanted to make that note. Thank you.

Mr. Viele- okay

**PARK & RECREATION**- Ms. Cummings- Yes, thank you. I have no regular report. We did not have a meeting. We do not have a meeting. We are not having a meeting in December and our next meeting will be January 17th I believe. Yes, January 17th in council chambers. Thank you.

Ms. Viele- Okay, thank you

**PLANNING & ZONING**- Ms. Viele- That is mine. The Planning & Zoning Appeals Board will meet Monday, December 12th in council chambers at 7:00. On the agenda is a variance dealing with lot building coverage. The Planning & Zoning Commission has no business to consider at this time. That is all I have on my report.

**UTILITIES-** Mr. Kerr- Thank you Madam President. I have a report. We had a utility meeting prior to this meeting which all those minutes will be in two weeks from now. Thank you very much.

Ms. Viele- okay

**STREETS & SIDEWALKS**- Mr. Crowe- Yes Madam President. The street department’s leaf pick up program continues. Hopefully, they may finish by the end of the week. Our street leaf pick up program does always run into December. We have gotten calls, but they are still out there, and they will be there this week.

Ms. Viele-okay, thank you

Mr. Crowe- that is all I have thank you

Regular Session Page 2 December 5, 2022

**REPORTS OF STANDING COMMITTEES-**

**SAFETY**- Mr. Hallapy- No report Madam President thank you

Ms. Viele-Okay, we will move to special committees, the cemetery. Does Mr. Mogg have a report?

Mr. Mogg- I do not but did you do Economic Development?

Ms. Viele- Why is it not on here? Okay, it is on here. I am sorry Mr. Mogg.

**COMMUNITY AND ECONOMIC DEVELOPMENT**- Mr. Mogg- As everybody knows, Saturday we had our parade which I thought went off great. Congratulations to the Grand Marshals of the parade, the Hubbard V.F.W. That is an honor that is certainly well deserved by that organization. Thank you to everybody that came out. I know it was cold. It got cold again this year not as brutal as last year but, boy it was cold. Thanks to all the participants in the parade. You guys make the parade. That is what makes it what it is for the kids and the families to enjoy. That is really awesome that you guys show up every year. I really want to thank Kelli Balko Komlanc and the Youth Coalition for coming out to assist with lineup. The kids that came out were Joe Komlanc, Zack Svensson, Gus Johnson, Alyssa Gregory, Steven Gregory, Nate Reel and Luke Malutic. These guys were a big help. It was really appreciated. Of course, a big thank you to Mr. & Mrs. Claus for taking time out of their busy schedule to stop in Hubbard for the parade. Last and certainly not least, the mayor and is Executive Assistant Debi Medline for handling all the calls and inquiries about this year’s parade. Thank you to the mayor for purchasing safety vests and providing walkie talkies for the workers during the parade. That is all I have.

Ms. Viele- Okay, sorry about that. We are back to you on cemetery.

**REPORTS OF SPECIAL COMMITTEES-**

**CEMETERY BOARD**- Mr. Mogg- No cemetery report tonight thank you

Ms. Viele- Okay, no cemetery report tonight. Mr. Williams isn’t here to report on the fire district.

**FIRE DISTRICT-**Mr. Williams- not in attendance

**REPORTS OF CITY OFFICIALS**

**SAFETY DIRECTOR**- Mr. Bancroft- Yes Madam President. I just have a brief report. Interviews for the police department candidates will be held next week. That will be Monday and Tuesday. I believe that is the 12th and 13th of December.

Ms. Viele- That’s the whole report.

Mr. Bancroft – That’s the whole report.

Ms. Viele- Okay

**LAW DIRECTOR**- Mr. Villano- No report this evening Madam President, thank you.

**REPORTS OF CITY OFFICIALS**

**TREASURER**- Ms. Ruha— No report this evening, thank you Madam President

**AUDITOR**- Mr. Villano-Nothing this evening Madam President, thank you.

Ms. Viele- Okay

It was moved by Ms. Zambrini with a second by Mr. Mogg to accept the reports of standing committees, special committees, and city officials. There were no questions or comments on the motion. Motion carried. Vote unanimous.

Regular Session Page 3 December 5, 2022

**MAYOR’S REPORT**

Thank you, Madam President. As Jerry Crowe has mentioned, our leaf pickup program is still ongoing. We have received numerous phone calls concerning when their leaves were going to be picked up. As we have mentioned for months now, in preparation for this, we have asked people and encouraged people to bag their leaves, mulch their leaves, cut up their leaves, however it might be. Just to give you specific information, we only had two people apply for seasonal work to add to our street department. Two! Those are the two people who were hired and added on during this time period to add for leaf pickup. As much as everyone wants to have it done in a timely fashion, we have said please be patient because of this long-time frame, aging equipment, and lack of a work force to help supplement the street department. I also want to thank Josh Barr for his service on the park & rec. board. He is not seeking renewal. The mayor’s office will start accepting applications now until the end of the month, 12-30-22 at the mayor’s office. This will be for a full five-year term. We also had our lead service line bid opening. MS Consultants is reviewing the bids from Friday and will be able to make a recommendation to get a contract with a contractor to start up our lead service line replacement project. As mentioned by Mr. Mogg, it was a very successful parade. I want to thank the parade committee and obviously, police, fire, water, and street departments. Safety was a main concern of ours. We utilized some of the city dumps and equipment along with our police vehicles and safety cones to create a very safe environment. As with issues all across the country, with concerns, obviously there were concerns right here in Mc Donald after threats were made they canceled some of their holiday activities. We wanted to make sure we did everything that we could to keep everyone safe. On the day of the parade, we surprised the members of our Hubbard VFW post 3767 with being the Honorary Grand Marshal. The group that was there that marches every year that brings the jeep and participates. It was a great honor for us to be able to announce that they were our Grand Marshal. Lastly, on Friday I met with SCOPE up in Warren. The organization that runs senior centers throughout the county and also the region in general, about investigating an option of bringing in SCOPE for the managing of our senior center at no cost to the city or the residence. We would be growing the programs and activities offered back at the senior center. Currently, we have the silver sneakers program that is run through the Hubbard Community Pool and also our Thursday Hubbard Senior Citizens Club comes in and does cards. Those are the only times our senior center is being used so, we are investigating options to grow actual activities and also programs offered especially for seniors. We are looking into a lot of different aspects to it. It is very promising and if could be very beneficial for our senior population. That is all thank you.

It was moved by Ms. Zambrini with a second by Mr. Mogg to accept the Mayor’s Report. There were no questions or comments on the motion. Motion passed. Vote Unanimous.

**UNFINISHED OR OLD BUSINESS-**

**MISCELLANEOUS BUSINESS**

Mr. Kerr- Is this where we are bringing up the fire board vacancy?

Ms. Viele-yes

Mr. Kerr- I make a motion for Mike Mogg for the expired term for the fie board

Unknown-unexpired

Mr. Kerr- unexpired term for the one year

Mr. Villano- the unexpired term of President Williams

Mr. Mogg-the unexpired term from President Williams

Ms. Viele- Okay will have a motion

Mr. Hallapy-second

Ms. Viele- was that Mr. Hallapy? Second by

Regular Session Page 4 December 5, 2022

**MISCELLANEOUS BUSINESS**

Mr. Kerr-yes

Ms. Viele-seconded by Mr. Hallapy, a motion by Mr. Kerr to nominate Mike Mogg as our representative on the fire district board for the unexpired term. Any questions on that?

Mr. Mogg Would the proper term be appoint or nominate?

Ms. Viele- appoint

Mr. Mogg- thank you

Ms. Viele-Yes, it will be a definite tonight. Okay

There were no more questions or comments. Motion passed. Vote unanimous.

Ms. Viele-Anything else under miscellaneous?

Mr. Mogg- Yes, under miscellaneous business the township representative for the fire board will be going off this year so, it is the city’s turn to appoint someone to that position. We received six letters from individuals throughout the city that have shown an interest in joining the board. I would like to have a work session on Monday, December19th at 6 pm and invite these individuals to come introduce themselves to city council and kind of give us a summation as to why they want to be appointed to the board.

Ms. Viele- Okay, thank you. You will be contacting the six individuals

Mr. Mogg- I will be contacting the individuals and invite them to join us on Monday, December 19th at 6 pm

Ms. Viele- Okay, thank you

**PUBLIC ADDRESS TO CITY COUNCIL ON AGENDA ITEMS-**

Ms. Viele- Do we have anyone here who wants to address council on the agenda items that deals with council business? This is the list of agenda items. Nobody wants to come forward Okay, I don’t have any requests for new business

**NEW BUSINESS & REQUESTS FOR LEGISLATION**

**ORDINANCES & RESOLUTIONS**

Resolution 10-22 Third Reading

AUTHORIZING THE AUDITOR TO CREATE A SPECIAL REVENUE FUND, NUMBER 185, ENTITLED CHIP RLF GRANT FUND

It was moved by Ms. Zambrini with a second by Mr. Kerr that Resolution 10-22 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Ordinance 23-22 Third Reading

AUTHORIZING THE AUDITOR AND TREASURER TO EXECUTE A DEPOSITORY AGREEMENT WITH FIRST NATIONAL BANK OF PENNSYLVANIA FOR THE CREATION OF A NON-INTEREST-BEARING ACCOUNT TO BE ENTITLED CHIP RLF GRANT ACCOUNT

It was moved by Ms. Zambrini with a second by Mr. Mogg that Ordinance 23-22 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Regular Session Page 5 December 5, 2022

**ORDINANCES & RESOLUTIONS**

Ordinance 24-22 Third Reading

AUTHORIZING THE BOARD OF CONTROL TO ENTER INTO A TWO-YEAR CONTRACT EXTENSION FOR BOTH TRASH AND RECYCLABLE PICKUP, BEGINNING FEBRUARY 1, 2023, AND ENDING JANUARY 31, 2025

It was moved by Mr. Crowe with a second by Mr. Hallapy that Ordinance 24-22 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Ordinance 25-22 Second Reading

REPEALING HUBBARD ORDINANCE 509.09 BEGGING AND PANHANDLING IN ITS ENTIRETY

It was moved by Mr. Hallapy with a second by Mr. Crowe to suspend the third reading of Ordinance 25-22

Ms. Viele- It was moved by Mr. Hallapy with that Ordinance 25-22 skip the third reading and be passed as read. Is that what we do?

Mr. Kerr-No

Mr. Villano- no just

Unknown- waive

Ms. Viele-waive the reading

There were no questions or comments on the motion. Motion passed. Vote unanimous

It was moved by Mr. Hallapy with a second by Mr. Crowe that Ordinance 25-22 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Ordinance 26-22 Second Reading

ADOPTING FINAL LINE-ITEM APPROPRIATION AMENDMENTS IN THE 2022 BUDGET

Ms. Viele- being there in no action it will flow to a third reading

Ordinance 27-22 Second Reading

ADOPTING AN OPERATING BUDGET FOR THE CITY OF HUBBARD, OHIO, AND ESTABLISHING ANNUAL APPROPRIATIONS IN VARIOUS FUNDS FOR THE 2023 FISCAL YEAR

Ms. Viele- Since there in no action it will flow to a third reading

Ordinance 29-22 First Reading

AUTHORIZING THE MAYOR TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) DESIGN AND/OR CONSTRUCTION LOAN AGREEMENT ON BEHALF OF THE CITY OF HUBBARD FOR THE 2023 WATERLINE REPLACEMENT PROJECT

It was moved by Ms. Zambrini with a second by Mr. Mogg to suspend the second and third readings of Ordinance 29-22. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Zambrini with a second by Mr. Mogg that Ordinance 29-22 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Ordinance 30-22 First Reading

AUTHORIZING THE BOARD OF CONTROL TO PURCHASE A 2023 FREIGHTLINER MODEL M2 CAB AND CHASSIS FOR THE CITY OF HUBBARD STREET DEPARTMENT THROUGH THE STATE PURCHASING PROGRAM PURCHASE AMOUNT TO $93,400.00

Ms. Viele- Since there in no action it will flow to a second reading

Regular Session Page 6 December 5, 2022

**ORDINANCES & RESOLUTIONS**

Resolution 12-22 First Reading

AUTHORIZING THE BOARD OF CONTROL TO ENTER INTO AN AGREEMENT WITH THE GEAUGA-TRUMBULL SOLID WASTE MANAGEMENT DISTRICT FOR THE RIGHT OF ENTRY AND USE OF PROPERTY FOR DROP-OFF RECYCLING CONTAINERS. THE RENEWAL TERM IS JANUARY 1, 2023, THROUGH DECEMBER 31, 2023

It was moved by Ms. Viele with a second by Ms. Zambrini to suspend the second and third readings of Resolution 12-22. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Viele with a second by Ms. Zambrini that Resolution 12-22 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**PUBLIC ADDRESS TO CITY COUNCIL ON NON-AGENDA ITEMS-**

Ms. Viele- If there is anyone here who wishes to address city council on non-agenda items related to city council business, when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. Anyone out there who wants to speak to council? Not seeing anybody

**ADJOURN**

A motion was made by Mr. Mogg with a second by Ms. Cummings to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lorrie Brown, Council Clerk William Williams, President