Regular Session January 3, 2023

The members of Hubbard City Council met in regular session on Tuesday, January 3, 2022, in council chambers with President Pro Tem Bonnie Viele presiding. Approximately 6 people were in attendance.

Roll call showed the following members in attendance:

B. Viele M. Mogg C. Cummings M. Kerr R. Hallapy J. Crowe

It was moved by Mr. Mogg with a second by Ms. Cummings to excuse any absent officials.

Ms. Viele- Robin let us know at the last meeting that she would be out of town so, she is excused.

There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Mr. Mogg with a second by Ms. Cummings to accept the minutes of the December 19, 2022, regular session as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**COMMUNICATIONS-**

Clerk- We received the Mayor’s Court Report for December 22 showing a total of $1,955.00, the Income Tax Comparison 21/22 thru December 31, 2022, and the Reconciliation of Bank Statements for month ended December 30, 2022.

Ms. Viele- Any questions or comments? If the clerk would call the roll.

It was moved by Mr. Mogg to accept the communications and place them in their proper file.

Ms. Viele- We will get in the right order here.

Ms. Cummings-second

It was moved by Mr. Mogg with a second by Ms. Cummings to accept the communications and place them in their proper file. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**REPORTS OF STANDING COMMITTEES-**

Ms. Viele- Ms. Zambrini isn’t here but she left an ordinance, and it has been assigned to Mr. Mogg.

Mr. Mogg-yep

Ms. Viele- Okay, so anything else under finance you would have with Robin not being here?

Mr. Mogg- No, nothing else was handed to me.

Ms. Viele-Okay, you can handle the ordinance.

**FINANCE**- Ms. Zambrini- Not in attendance

**PARK & RECREATION**- Ms. Cummings- I don’t have a report. I do have a question for the Mayor. Has anybody put inan application for park & rec. yet?

Mayor- No, I will have more information on that in my report. Thank you.

Ms. Cummings-Thank you very much.

**COMMUNITY AND ECONOMIC DEVELOPMENT**- Mr. Mogg- I have no report.

**PLANNING & ZONING**- Ms. Viele- Planning & Zoning is myself. The Planning & Zoning Commission will meet January 9th, at 7 pm here in council chambers. They have a replot on E. Water St. That is the only business they have so far on their agenda. The Planning & Zoning Appeals will meet the following day, January 10th, at 7 pm in council chambers. There is a request for a barb wire fence on property on Oak Knoll. They also deal with a variance for a front porch on Scott St. that is closer to the street than allowed for the right of way. That is my whole report.

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**REPORTS OF STANDING COMMITTEES-**

U**TILITIES-** Mr. Kerr- Thank you Madam President. I don’t have a report. I am getting together with the other committee members and next meeting; we will have a meeting scheduled in February. Thank you.

Ms. Viele- Okay, thank you.

**STREETS & SIDEWALKS**- Mr. Crowe- Yes Madam President, the street department finished with the leaves and went immediately to the potholes. As far as I know, they have most of that covered and right now that is all I have. Thank you.

Ms. Viele- Okay, thank you.

**SAFETY**- Mr. Hallapy- No report Madam President thank you.

**REPORTS OF SPECIAL COMMITTEES-**

**CEMETERY BOARD**- Mr. Mogg- I actually don’t have a report but just to inform everyone, I will be calling a meeting of the cemetery board at the next meeting to look at 2023 to discuss the future. I will be calling a columbarium meeting next week. That is all I have thank you.

Ms. Viele- Okay you’re wearing another hat tonight. You will be doing the Fire District Report

Mr. Mogg- Fire board, correct

**FIRE DISTRICT-** Mr. Mogg- I attended my first fire board after I was sworn in. We went over a few things and just a couple of things that they did. They finally purchased a snow blower which has been needed there for a year now. They finally got that. They approved the purchase of ten sets of fire boots for new fire individuals that are going through training. They thanked Paul Aaron for his service. The last meeting in December was his final meeting on the board. Erin Burns will be taking over effective this month in Paul Aaron’s place. Lastly, spoke with Attorney Comstock, he will be writing a response letter to the letter presented to him by Mr. Villano. That is all I have.

**REPORTS OF CITY OFFICIALS**

**SAFETY DIRECTOR**- Mr. Bancroft- Thanks Madam President, I just have a short report. Looking forward to 2023 which we are in already. It is going by quickly, three days in. We will have to post for an additional full-time officer since we only received one of the four people that interviewed. We will do that hopefully soon. I am continuing the sign survey around town. Many signs need replaced. I know a lot of the community signs such as the Lutheran Church sign on W. Liberty Street. It is all faded and half way leaning over. I am going to try and look at those and see which ones need replaced. If they want to put up another one, we can do that. I really see no sense in having a sign that looks like it is faded. We just need to remove those out of there. I am continuing to do that. There is a lot of things going on but that is it for now.

Ms. Viele- Okay, thank you

Mr. Bancroft-thanks

**LAW DIRECTOR**- Mr. Villano- Yes Madam President, in 2022 we resolved two legal matters and at the present time we have no pending litigation. Thank you.

Ms. Viele-thank you

**REPORTS OF CITY OFFICIALS**

**TREASURER**- Ms. Ruha- Not in attendance

**AUDITOR**- Mr. Villano-Nothing this evening Madam President thank you

It was moved by Mr. Mogg with a second by Ms. Cummings to accept the reports of standing committees, special committees, and city officials.

Mr. Crowe- I do have a question

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**REPORTS OF CITY OFFICIALS**

Ms. Viele- Okay, Mr. Crowe

Mr. Crowe- Yes Mr. Kerr, on the utility bills, are we getting something in the mail or are we supposed to call in? I saw something

Mr. Kerr- you saw Facebook? Or you saw the mayors…

Mr. Crowe- I think the mayor said something

Mr. Kerr- Yes that was…Mayor you were going to maybe address that postal thing?

Mayor-People will receive their bills this week with obviously the Post Office being closed with the holiday, we wanted to be proactive so that people could get their bills paid in a timely fashion.

Mr. Crowe- All right. I just saw something that was beyond our control and there were billing problems. Is the billing problem solved?

Mayor- It is not billing. It is the postal side.

Mr. Crowe- Oh, okay

Mr. Kerr- Hopefully, by the end of this month and into the next month, we’ll see all the people at the utility’s office will be fronting a bunch of questions, this has changed, this is new. Like where we have the addendum, where you can put stuff on there (the little write in things) I would imagine just people getting used to it, but we didn’t during all those utility committee meetings, we didn’t feel there was going to be an issue with the system but we will start seeing stuff probably.

Ms. Viele- Okay, any more questions or comments on those people?

There were no more questions or comments on the motion. Motion carried. Vote unanimous.

**MAYOR’S REPORT**

Thanks Madam President. I want to thank all the groups for putting up Christmas trees here at City Hall. Over the next week, they are invited to come in and get them removed as we start to transition out of the Christmas decorating spirit. Also, as a reminder to the residents, the Republic Service Contract that we have, they do take the fresh cut Christmas trees that are less than five feet if you put them out with regular trash. If they are over five feet, please cut them in half and Republic Services will take them as part of the normal trash pick-up. That has been the way that we have had the removal of trees ever since we signed up with Republic Services. Also, over the last few months some Hall sanitary issues have been repaired. There has been a number of different areas that we found completely collapsed and not correctly workmanship over the years of the sanitary line additional work and connections were made. We became proactive and made those changes. So hopefully, as mentioned for the last two years, the issues on Hall Ave. for the sanitary line have been completed to at least the bet of our ability at this moment. South Main Street has throughout the summer had waterline breaks. We recently had a break there as well. If we are talking five/ten-year plans and looking into the future finding out what is needed a South Main waterline replacement would be a good thing as well and is something we can discuss over the next couple of years with the utilities committee as well. We are currently in the process of hiring a city mechanic. The deadline is the sixth of this month. Also, a Class I Wastewater Operator as well. Those are two great positions that we are currently hiring. We have a lot of interest in those so that is a great thing moving into 2023. We need volunteers plain and simple. Park & Rec. Board has an opening. I have not received not one letter of interest. Starting February of 2023, there will be a vacancy for the Planning & Zoning Commission and we have one senior van driver that is a volunteer. ONE. If you know of anyone, please send them our way to the Mayor’s Office. If anyone is interested in participating, volunteering, becoming active in the community there is a lot of opportunities. Right now, we are struggling because of lack of interest. We have two housing developments

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**MAYOR’S REPORT**

that we have discussed multiple times here at council that are slowly progressing. I think there is a lot of misinformation out there on a property that is adjacent to Forest Hill and to Route 616 (S Main St.). No official information has yet to come to the city, Planning & Zoning commission nor city council. Unfortunately, residents in that area keep hearing of information then calling the mayor’s office with completely false information. As a reminder, once any official information or official plans or zoning change requests come to the city, there is an official chain of command and legal process that it has to go through. I just wanted to make sure that everybody understands that. If people ask you, please refer them to me. I am trying to make sure that everyone understands the process. The Pine Lakes Housing Development over by Pine Lakes Golf Course is slowly moving in the positive direction. Once we have more information on that we will keep you up to date. Lastly, I had mention about some senior center upgrades in the sense of getting someone in to manage the senior center, making sure that people have the opportunity to have the home delivered meals. The area of aging, the agency on aging thru the county is still providing those home delivered meals but we haven’t had in person dining meals because we don’t have a site manager. The county cannot find people to be there to provide the food. We don’t have anyone who wants to step forward. We have our group that comes in on Thursdays that play cards. They spend time together. They play cards all day Thursday together. There is about twenty/thirty people from all over the area that come in. We have the silver sneakers program that comes from the pool. That is a Hubbard Community Pool program. They use our facility because they don’t have anywhere else to do it. They come in multiple times during the week and do different things but we are looking at other opportunities to provide more for our seniors and utilize that facility not only provide the activities but also informational sessions for adult protective services, tax preparation. I know that the library does do that but there is such a bigger opportunity to better serve our seniors. We are looking at options moving into 2023. That is all thank you.

It was moved by Mr. Mogg with a second by Ms. Cummings to accept the Mayor’s Report. There were no questions or comments on the motion. Motion passed. Vote Unanimous.

**UNFINISHED OR OLD BUSINESS-**

**MISCELLANEOUS BUSINESS**

Ms. Viele- I think we had a request.

Mr. Mogg- that would be under new business, wouldn’t it?

Ms. Viele- Ms. Cummings

Ms. Cummings- It was brought up in caucus so

Ms. Viele- Oh, okay then there is no miscellaneous.

**PUBLIC ADDRESS TO CITY COUNCIL ON AGENDA ITEMS-**

Ms. Viele- If there is anyone who wishes to address city council on agenda items, when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. Anyone wish to speak to council at this time? Not seeing anyone.

**NEW BUSINESS & REQUESTS FOR LEGISLATION**

Ms. Viele- I think we just have one request tonight. Mr. Mogg

Mr. Mogg-yes, I do

It was moved by Mr. Mogg with a second by Mr. Kerr to authorize the Board of Control to enter into a contract with J.S. Bova Excavating LLC contingent upon receiving Ohio EPA Water Supply Revolving Loan Account Funding for the 2022 Lead Service Line Replacement Project and declaring an emergency. There were no more questions or comments on the motion. Motion passed. Vote unanimous.

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**ORDINANCES & RESOLUTIONS**

Ordinance 1-23 First Reading

AUTHORIZING A CHANGE IN ZONING CLASSIFICATION FROM C-3 GENERAL COMMERICAL TO I-2 GENERAL INDUSTRIAL FOR THE PROPERTY KNNOWN AS 6105 W. LIBERTY ST. PARCEL NOS. 02-332480, 02-332481 AND 02-332482 LOCATED IN THE CITY OF HUBBARD, OHIO

Ms. Viele- Seeing no action on that it will flow to a second reading.

Ms. Viele-Okay, that is the only ordinance we have tonight.

**PUBLIC ADDRESS TO CITY COUNCIL ON NON-AGENDA ITEMS-**

Ms. Viele- - If there is anyone who wishes to address city council on non-agenda items related to city council business when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council. Anyone wish to speak to council tonight? No seeing anybody.

**ADJOURN**

A motion was made by Mr. Mogg with a second by Ms. Cummings to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

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Lorrie Brown, Council Clerk William Williams, President