Regular Session November 7, 2022

The members of Hubbard City Council met in regular session on Monday, November 7, 2022, in council chambers with President William Williams presiding. Approximately 5 people were in attendance.

Ms. Viele- I move that we accept the minutes of the October 17, 2022, regular session as presented to council.

Mr. Williams- umm, can I call the roll first?

Ms. Viele- Oh, I am sorry. I got a note over top of that. I am sorry.

Mr. Williams- we good?

Roll call showed the following members in attendance:

B. Viele R. Zambrini M. Mogg C. Cummings M. Kerr R. Hallapy J. Crowe

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the minutes of the October 17, 2022, regular session as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**COMMUNICATIONS-**

Clerk- We received the minutes from the Utility Committee meeting that was on November 17, 2022, the Mayor’s Court Report for October 22 showing a total of $3,690.00, the Income Tax Comparison 21/22 thru October 31 and the Reconciliation of Banks Statements for month ended October 31, 2022. That is all.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the communications and place them in their proper files. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**REPORTS OF STANDING COMMITTEES-**

**FINANCE**- Ms. Zambrini- I have no report tonight Mr. President but, I would like to call a work session for all of city council for Monday, November 14, 2022, at 5:30 pm here in council chambers. The purpose is to discuss the proposed 2023 budget and any other business that may come before council at that time. Department heads are invited to attend to explain and elaborate on their budget request for next year. Thank you.

Mr. Williams- thank you

**PARK & RECREATION**- Ms. Cummings- Yes, our regular monthly meeting was held here on October 18th. The Austintown Lock & Key Company was supposed to be coming on the 26th of October to install the security cameras at Mattinat Park. It was reported that the playground equipment was to be installed but they had no date for installation at that time. We report that it has been installed and it is beautiful. I have a picture if anyone wants to see it. I received a phone call from a resident that lives close to Jones Field that said that the Jones Field lights had been on for more than just the evening. They stayed on all day, so I contacted John Clemente, and he went to Jones Field. They had been on for three days straight. They couldn’t shut them off so, they had to disconnect them altogether. They were going to have, I guess, somebody to look at it and see why they wouldn’t go off. They reported that they need to get the new budget for next year to Auditor Villano. Our next regular meeting will be November 15th at 6:00 in council chambers. I have nothing else thank you.

Mr. Williams-thank you

**COMMUNITY AND ECONOMIC DEVELOPMENT**- Mr. Mogg- Yes sir, I have a few things. The Ohio Public Works Commission has released their money for next year. Fortunately, Hubbard City and Township made the list again for next year. Hubbard City will be receiving $116,201.00. The Township will be receiving well…I am sorry for the city that is for street improvement projects. The township will be receiving $74,999.00 for the Thomas Rd. improvements. That is awesome to hear. They Myron Street Project, again, is complete. The Mayor’s Office has received numerous compliments on the job. It looks nice. I have driven by it

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**REPORTS OF STANDING COMMITTEES-**

many of times. Last, but certainly not least, the Christmas Parade, again is on December 3rd at 5:00 pm. Please contact the Mayor’s Office at 330-534-3090. His Assistant Deb Madeline would be more than happy to get you registered and assist you with that. Let’s hope it is a little warmer than last year because it was cold. That is all I have.

Mr. Williams- thank you

**PLANNING & ZONING**- Ms. Viele- The Planning & Zoning Appeals Board will meet here in council chambers tomorrow Tuesday, November 8th at 7:00. Up for consideration is the placement of a detached garage. The Planning & Zoning Commission will meet next Monday, November 14th at 7:00 pm here in in council chambers to consider a replot of Pine Lakes Estates. All meetings are open to the public. Thank you

Mr. Williams-thank you

U**TILITIES-** Mr. Kerr- Thank you Mr. President. I don’t have a report, but I just want to announce we are going to have a committee meeting to discuss various issues on December 5th at 6 pm. Thank you.

Mr. Williams-thank you

**STREETS & SIDEWALKS**- Mr. Crowe- Yes Mr. President, the leaf pick up program is ongoing. We ask that you don’t rake the leaves in the street. Keep them on your lawn. The street Department is looking for more leaf rakers to help the street guys. Check in with the Mayor’s Office 534-3090 and that is all I have tonight. Thank you

Mr. Williams- thank you

**SAFETY**- Mr. Hallapy- I have no report Mr. President thank you

Mr. Williams- thank you

**REPORTS OF SPECIAL COMMITTEES-**

**CEMETERY BOARD**- Mr. Mogg- Yes sir, I have a very short presentation. For the month of September, no October, we had one cremation, five burials, two lot sales and eleven foundations put in. Also, since he is in attendance, I am going to put him on the spot. The gentleman sitting back there, in the tan shirt, is Stanley Wallace. This gentleman is the new sexton at the cemetery. I can’t emphasize enough how many compliments I have been getting from the citizens and the community about the work being done out there. In case anybody doesn’t know who, he is, you do now. Stanley, thank you. That is all I have. I am sorry.

Mr. Williams- okay

**FIRE DISTRICT-**Mr. Williams- That would be me. We had our regular meeting October 19th. We swore in two new lieutenants, Scott Thomas, and Mike Rudinsky. Most of our meeting was spent discussing finances and staffing. Thus far, we have been able to stay within the confines of our budget but every meeting we are scrambling moving money. Moving money between fuel, fuel I think we originally had $3,500.00 in that line item. We did not plan on running the ambulance service. I think we moved $6 or $8,000 for that line item. Staffing, I think we had to move at this point, we discussed at that meeting, we already know we have a $35,000 shortfall. We are trying to find that money and where were going to move it to. We have staffing problems. We have fifty people on staff but when I sign paychecks, there is probably 15 to 20 to 25 that are actually working. Now we have a new problem, there is not supposed to be any overtime but the last three months, I believe we are seeing overtime. We changed the way we figured time because with the firefighters, they can work up to 53 hours a week and there is no overtime. EMS services are not like that. They are anything over forty. We have to look at that. Anything over forty we have to pay time and a half for. That could have been done wrong even. They are checking that. I don’t know if I reported on this, a couple of months ago, we figured out that the EMS only employees have to pay PERS. So now, we are paying into PERS for them not just social security. Some of these things, we were not aware of. The staffing problems

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**REPORTS OF SPECIAL COMMITTEES-**

were kind of mentioned in the meeting. The problems we were having we weren’t that aware of. We are trying to work on that. I want to remind council that council needs to pick a citizen representative for the board for next year. Paul Aaron, from the township, goes off. So as per the way it was created, we pick the next representative for a three-year term that will start January 1st and or Mr. Aaron will have to stay on until we pick a replacement. We should have that done by the end of the year. If you know someone, I would please ask you, maybe we could put that on your Facebook page Mayor. I am going to ask Tanna to put it on the fire districts. I would also ask city council members to maybe start thinking if anyone of you would like to be council’s representative on this board. I went on here with some ideas and hopes. I told the mayor (and number of you) that if I thought I couldn’t make a difference, then I wouldn’t stay on this board. There is two things; I don’t think I can make a difference and I don’t have the time. With my workload now, I don’t have the time. They tell you it is one meeting a month. We probably have had twenty meetings already this year. Many special meetings, a lot of it was with the ambulance service but now and into next year there is going to be a lot of meetings because that district is going to have to be looking at putting a levy on. We are going to have to be trying to figure out what the numbers are going to be. Right now, you can’t tell because we are not getting the monies back like we thought we would. The company we are working with just went through a computer system upgrade or something. We were told that at the last meeting. That is supposed to be done now so we should start seeing monies coming back. I think I have that number with me…ummm no. The numbers are not…you know we are just not receiving the monies as of yet. Once it starts, will it help? Maybe, I don’t know. I haven’t gotten the report to show me what maybe our percentages are on Medicare/Medicaid calls and people’s insurance. Medicare/Medicaid maxes, I am not even sure. It is either $130 or $300 on a $1200 ambulance bill. We also have had some expenses with our ambulances. We had an ambulance go down right before the last meeting which would have been about three weeks ago. I have not received anything on that. It is at Klaben’s, I believe, at this point. The oil light came on. The truck shut down. It did start back up, but it was noisy. They took it in. They are telling us they think it’s main bearings. I don’t know how they know that without tearing the motor down, but we are looking…we kind of have a price to get a new motor put in it. We are probably looking at around $10,000. Even at that, it is a bargain if you compare…I don’t know if any of you saw Newton Falls just bought a new ambulance $255,000 and that was a demonstrator. They lucked out because we contacted well, I think it was Mr. Brown contacted, Braun when we were looking. Braun, at that time, was two years out. Now, they might be more than that. The next time we talked to them, they weren’t even taking any more orders. They told you if they did accept your order, they could not guarantee you whatever price they were quoting you now. You would find out when it is done. Would we like to buy an ambulance brand new? Absolutely, I have no idea where we would find $255,000. None of us…when I got on this board, we were not counting on having a full-time ambulance service. Maybe, the writing was on the wall. I think what we are experiencing at this time is what every other ambulance service is experiencing with personnel shortages. One of the messages I keep trying to get across at our meetings, we hired a lot of people that were EMS only. We were kind of forgetting about the fire side. We still have fires in this community. I know it is not going to happen by the end of the year. I am not there next year, but I think we need to make it where these people are both. From what they are telling me, it is far easier to hire an EMS person and get them fire trained and certified then the other way. It is what it is. We haven’t hired any more people in the last few months (probably three months). We brought like forty…twenty or thirty people on right when we switched. We had numerous ones that signed up but maybe worked a couple of weeks and then they were gone. I don’t know where this is going to go. How we are going to end up? I don’t know what we can afford to do. The board at this time is trying to do what we can do with the monies we have. Hopefully, I have better news for you by the end of the year. Keep those two things in mind. We need a member from the citizens and if one of you would maybe like to be on the board next year, talk to me so I can tell you what you are in for. This is not a decision to make lightly to be on that board. That is all I have.

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**REPORTS OF CITY OFFICIALS**

**SAFETY DIRECTOR**- Mr. Bancroft- Yes Mr. President, thank you. November 14th at 4 pm is the cutoff date for applications for police officer. It is a Civil Service Test that will be held on November 20th at 5 pm at YSU. That is a Sunday. Before that, the fitness test will be given on the 19th at 9 am, Also, at YSU. It is difficult to find personnel.

Mr. Williams- Isn’t it?

Mr. Bancroft- Everywhere, ya. I think that is pretty much all I have for now thank you.

Mr. Williams- thank you

**REPORTS OF CITY OFFICIALS**

**LAW DIRECTOR**- Mr. Villano- No report this evening Mr. President, thank you.

Mr. Williams- thank you

**TREASURER**- Ms. Ruha— Not in attendance

**AUDITOR**- Mr. Villano-Nothing this evening Mr. President, thank you.

Mr. Williams-thank you.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the reports of standing committees, special committees, and city officials.

Mayor- Just for clarification on the ambulance billing and the company that is being used, that is considered a soft bill, correct? Where they are only accepting the monies and that the resident is not being charged the additional amount.

Mr. Williams-Correct

Mayor- because I was always told that soft billing was a revenue generating thing.

Mr. Williams-No

Mayor- I am just experiencing this just like you. I just wanted to make that clarification.

Mr. Williams- I think even if we were a hard bill, I don’t think it would…but also, we have entered into agreements with local communities for mutual aid. They also are not going to bill our people when they come here. We are going to reciprocate with Brookfield, Girard that we are not going to bill their people. Well, you accept what you receive. Whatever insurance pays, whatever Medicare pays, that is what it is. This is very expensive to do. I forgot to add to that one of the other line items we had to move more money into was supplies for the ambulance. So, it is what it is. Any other questions or comments? I have a couple. The lights at Mattinat Park, did they contact the city?

Ms. Cummings- That I don’t know. All I know is they went down and could not shut off the lights.

Mr. Williams- Which lights, the big overhead lights?

Ms. Cummings-ya

Mr. Williams- We put those up. We installed them.

Mayor- Once we were contacted

Mr. Williams- Oh, they did get contacted

Mayor-Somebody did finally call us.

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**REPORTS OF CITY OFFICIALS**

Mr. Williams- That doesn’t cost anything to fix when we do it. Okay, they did

Ms. Cummings- Well, all I know is they said they went and shut them off. They couldn’t turn them off, so they had to disconnect them. They would not go off.

Mr. Williams- It must have been a sensor or something. Okay. As Mr. Mogg said, Stanley is back. Stanley welcome back. Danny would be happy I’ll tell ya. I have known Stanley…when did you start?

Mr. Wallace- 96

Mr. Williams- So, I have known you since then. Stanley was an asset back then when he worked there. When Mr. Mogg told me that Stanley was talking about coming back, I couldn’t have been happier because I know what a job he will do. If you have taken a ride through the cemetery since Stanley came back, you know he is here. I can’t thank you enough Stanley. The Civil Service Test, when is that?

Mr. Bancroft- It is November 20th

Mr. Williams- Okay, do we have anyone signed up for it?

Mr. Bancroft-We do. We are getting applications in. Three or Four

Mr. Williams- Did you see in the news the other day…who was it...that they are talking about doing away with the Civil Service Test? It was on…It was on…in the Tribune, I think. I didn’t understand how you could do that.

Mr. Villano- I think you can. I don’t think any more you have to go off a civil service test.

Mr. Williams- They were talking about it because it must have been a municipality because it was an ordinance, they passed back in the 80’s and they have

Mr. Villano- Liberty Township doesn’t hire anyone through civil service anymore. They claim it is easier to get applicants that way. You still have to watch the nepotism issue.

Mr. Williams-Right. The only difference would be is they didn’t pass a civil service test. They are still going to have to…. because we have already found out you may pass the civil service test, but you don’t qualify to be hired. That is the biggest thing. I don’t know if that is something you guys want to look at and think about.

Mr. Bancroft- We have been looking at that. We will be looking

Mr. Williams- I couldn’t believe that when I read it, that you could do that.

There were no questions or comments on the motion. Motion carried. Vote unanimous.

Mr. Williams- We will move onto the Mayor’s Report. My favorite part of the show.

**MAYOR’S REPORT**

Thank you, President Williams. As I quickly mentioned in caucus, I attended both the webinar and seminar for this Appalachia Funding. The five hundred million dollars that the state has now given to the thirty-two counties that are considered Appalachian Region. We are a part of that. I don’t think we will see a dime from it. Just wanted to let you know in case your residents have asked. Like I said, I attended both. I am actively working with East Gate who has already proposed three or four regional type projects that would have a positive impact on us. They are not transformative. They are not big enough. This is something that is a very wide scale project. We may be able to get some planning dollars, planning assistance for our community but that five hundred million dollars…don’t hold your breath. We did receive the Lead Service Line Mapping Grant. We received nearly $50,000 recently (in the last two weeks). The Ohio EPA has announced that we will receive the money for the map. We will be able to have the lines in Hubbard mapped for lead which is a big portion. Not only are we doing the Lead Service Line

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**MAYOR’S REPORT**

Replacement but now this is part of the mapping that then puts us ahead of the game in 2024, when the federal government says you have to do all these different requirements for the lead service lines and it is an unfunded mandate. Our Lead Service Line Replacement, we will be bidding the project in November and will be awarding as soon as possible. We have our base bid of twenty-three homes and then we have two alternates with five homes in each alternate depending on how the bid prices come in and the funding. As a reminder we have $180,000 in that grant money we received from Ohio and also some additional funds to help cover from a loan from the state as well. As Mr. Mogg has mentioned, OPWC we were grant funded for street resurfacing next year. That is another big advantage. We had received our bill from Karvo Paving. It came in considerably less than what the bid was. Hopefully, going into next year’s paving program, we can carry over the two alternates (the two dead end streets) that we had talked about. Hopefully, next year we will be able to do the smaller project and then those two dead ends as well realizing $100,000 less than bid when Karvo did the paving. They did a really nice job coming into the city. As mentioned, Waugh playground is installed. It was completed on Friday, lots of activity already. Nice advantage for not only the neighborhood, but also the city as well. I want to thank all of our employees in all the different departments. They are doing a great job. You know across the board, all the different activities and projects we have going on and dealing with the public. Everyone is doing a really nice job and the work they do for the city is to be commended. Lastly, as mentioned, the Christmas Parade is coming up. It is a great time for our community. A simple thing, time change just happened, change your smoke detectors. Change the batteries in them. If you need new ones, we still have over one hundred smoke detectors in the Mayor’s Office. They are free to city residents if they do need a smoke detector. Thank you that is all.

Mr. Williams- thank you Mayor

It was moved by Ms. Zambrini with a second by Mr. Mogg to accept the Mayor’s Report. There were no questions or comments on the motion. Motion passed. Vote Unanimous.

**UNFINISHED OR OLD BUSINESS-**

**MISCELLANEOUS BUSINESS**

**PUBLIC ADDRESS TO CITY COUNCIL ON AGENDA ITEMS-**

Mr. Williams- If there is anyone who wishes to address city council on any of our six agenda items, when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. No one!

**NEW BUSINESS & REQUESTS FOR LEGISLATION**

Mr. Williams- Mr. Hallapy

It was moved by Mr. Hallapy with a second by Mr. Crowe for the law director to draw up the necessary legislation repealing Hubbard Codified Ordinance 509.09 Begging & Panhandling. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Mr. Hallapy with a second by Mr. Crowe for the law director to draw up the necessary legislation authorizing the Board of Control to approve, the extension of the renewable contract between Trumbull County, Ohio, and the City of Hubbard, Ohio providing for the representation of indigent and misdemeanants in the Girard Municipal Court commencing January 1, 2023, and terminating December 31, 2023. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Mr. Williams- Robin, I believe you have three

Ms. Zambrini-yes

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**NEW BUSINESS & REQUESTS FOR LEGISLATION**

It was moved by Ms. Zambrini with a second by Ms. Viele for the law director to draw up the necessary legislation adopting final line-item appropriation amendments in the 2022 budget. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Zambrini with a second by Ms. Viele for the law director to draw up the necessary legislation adopting an operating budget for the City of Hubbard, Ohio and establishing appropriations in various city funds for the 2023 fiscal year. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Zambrini with a second by Ms. Viele for the law director to draw up the necessary legislation authorizing the Board of Control to advertise for qualifications for general engineering and planning services. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**ORDINANCES & RESOLUTIONS**

Ordinance 19-22 Third Reading

ADJUSTING THE COMPENSATION OF THE CHIEF OF POLICE TO $75,000.00 EFFECTIVE SEPTEMBER 1, 2022

It was moved by Ms. Zambrini with a second by Ms. Viele that Ordinance 19-22 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Ordinance 20-22 Third Reading

ADJUSTING THE COMPENSATION OF THE WASTEWATER SUPERINTENDENT OF THE CITY OF HUBBARD TO THE RATE OF $67,500.00 PER YEAR, EFFECTIVE JANUARY 1, 2023

It was moved by Ms. Zambrini with a second by Ms. Viele that Ordinance 20-22 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Resolution 10-22 First Reading

AUTHORIZING THE AUDITOR TO CREATE A SPECIAL REVENUE FUND, NUMBER 185, ENTITLED CHIP RLF GRANT FUND

Mr. Williams- Since there is no action on Resolution 10-22, it will flow to a second reading.

Ordinance 23-22 First Reading

AUTHORIZING THE AUDITOR AND TREASURER TO EXECUTE A DEPOSITORY AGREEMENT WITH FIRST NATIONAL BANK OF PENNSYLVANIA FOR THE CREATION OF A NON-INTEREST-BEARING ACCOUNT TO BE ENTITLED CHIP RLF GRANT ACCOUNT

Mr. Williams- Since there is no action on Ordinance 23-22, it will flow to a second reading.

Ordinance 24-22 First Reading

AUTHORIZING THE BOARD OF CONTROL TO ENTER INTO A TWO-YEAR CONTRACT EXTENSION FOR BOTH TRASH AND RECYCLABLE PICKUP, BEGINNING FEBRUARY 1, 2023, AND ENDING JANUARY 31, 2025

Mr. Williams- Since there is no action on Ordinance 24-22, it will flow to a second reading.

**PUBLIC ADDRESS TO CITY COUNCIL ON NON-AGENDA ITEMS-**

Mr. Williams- If there is anyone here who wishes to address city council on non-agenda items related to city council business, when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. There is no one so I would entertain a motion to adjourn.

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**ADJOURN**

A motion was made by Mr. Mogg with a second by Ms. Cummings to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

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Lorrie Brown, Council Clerk William Williams, President