Regular Session April 17, 2023

The members of Hubbard City Council met in regular session on Monday, April 17, 2023, in council chambers with President William Williams presiding. Approximately 6 people were in attendance.

Roll call showed the following members in attendance:

B. Viele R. Zambrini C. Cummings M. Kerr R. Hallapy J. Crowe

It was moved by Ms. Viele with a second by Ms. Zambrini to excuse any absent officials.

Mr. Williams- As I stated in caucus, Mr. Mogg called me earlier, he was still at work and wouldn’t be back in town and wouldn’t make the meeting tonight.

There were no more questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the minutes of the April 3, 2023, regular session as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**COMMUNICATIONS-**

We received the minutes and the pamphlet from the Utility Committee meeting from April 3rd. Also, I did contact Fred Hanley and they will be here on the first. That is all.

Mr. Williams-thank you.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the communications and place them in the proper files. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**REPORTS OF STANDING COMMITTEES-**

**FINANCE**- Ms. Zambrini- Yes Mr. President, I would just like to announce that we held a finance committee meeting tonight to review the 1st quarter of 2023. The word from our Auditor is that from a financial standing the city is operating very well and the outlook for the rest of the year is looking good as well. We also discussed several projects that are on tap this year. We got some money for some of them, and others came in under bid, so things are looking up in that department. So far so good. That is my report thank you.

Mr. Williams- thank you.

**PARK & RECREATION**- Ms. Cummings- Yes Mr. President, I was contacted by a lady who is very anxious to get a pickle ball tournament started. I believe her and her friends will be attending our Park & Rec. meeting tomorrow to find out the details and how soon the pickle ball court would be ready. I know they were going out for bids for resurfacing at the last meeting. We will find out more tomorrow which is our regular Park & Rec. meeting here tomorrow at 6:00. Hopefully, we will know some more information about the pickle ball court.

Mr. Williams- thank you.

**COMMUNITY AND ECONOMIC DEVELOPMENT**- Mr. Mogg- Not in attendance

**PLANNING & ZONING**- Ms. Viele- The Hubbard Planning & Zoning Commission will meet Monday, May 8th at 7 pm here in council chambers. They will be discussing regulations on storage containers. The Hubbard Planning & Zoning Appeals Board will meet Tuesday, May 9th here in city council chambers at 7 pm. On their agenda is a placement of a fence, a location of a driveway and the need for a pool fence. Thank you.

Mr. Williams-thank you.

U**TILITIES-** Mr. Kerr- No report Mr. President. Thank you.

Mr. Williams- thank you.

Regular Session Page 2 April 17, 2023

**REPORTS OF STANDING COMMITTEES**

**STREETS & SIDEWALKS**- Mr. Crowe- Yes Mr. President, the street department finished and expanded branch and debris pickup around the city. It was much needed after all those storms coming through. Thank you for their good job cleaning up the town. Our decision to contract with the County’s Engineers for the 2023 street resurfacing has saved us, or came in, the estimate for the resurfacing came in $56,000 cheaper than the original estimate. So, we are able to do some alternates (alternate streets which is good). I plan to hold a street committee meeting prior to the next council meeting Monday, May 1st to discuss 2023 and 2024 resurfacing. That is all I have thank you.

Mr. Williams- thank you.

**SAFETY**- Mr. Hallapy- No report Mr. President thank you.

Mr. Williams-thank you.

**REPORTS OF SPECIAL COMMITTEES-**

**CEMETERY BOARD**- Mr. Mogg- Not in attendance

Mr. Williams- Do you have anything for the cemetery Ryan?

Mr. Hallapy- Yes, I want to announce a cemetery meeting Monday the 24th at 5:00 pm. That is all.

Mr. Williams-thank you. We won’t have fire district since Mr. Mogg is not here.

**FIRE DISTRICT-** Mr. Mogg- Not in attendance

**REPORTS OF CITY OFFICIALS**

**SAFETY DIRECTOR**- Mr. Bancroft- Yes Mr. President, the mayor swore in our new full time police officer today, Ian Kristan. He started training today as well. In other news, I have received a couple of requests about the police blotter. Some question why it is not in the newspaper. We are going to try and get that back in as well. I am also going to write a letter for residents to call the police department and not to complain about issues on Facebook. I guess it is continuing about everything right. That will be in a letter to the newspaper, a press release. That is all I have. Thank you.

Mr. Williams-thank you.

**LAW DIRECTOR**- Mr. Villano- Nothing this evening Mr. President, thank you.

Mr. Williams-thank you.

**TREASURER**- Ms. Ruha- Nothing this evening, thank you.

**AUDITOR**- Mr. Villano- Nothing this evening Mr. President Thank you.

Mr. Williams-thank you.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the reports of standing committees, special committees, and city officials. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**MAYOR’S REPORT**

Thank you, President Williams. As a reminder, the city and township received the Geauga Trumbull Solid Waste District’s Gotta Go Green Grants for the electronics recycling that will be held here at city hall parking lot Saturday, July 8th from 9 until 11 am. Tire recycling which is this month April 29th from 9 until noon behind the township road department. Our senior center, I have had some continued and ongoing discussions with SCOPE. We are hopeful that this summer, in conjunction with SCOPE and hopefully some other agencies, will be able to do some informational seminars and workshops for seniors in our communities on technology, scams and trying to assist seniors with Medicare and social security. Unfortunately, our tax preparation that

Regular Session Page 3 April 17, 2023

**MAYOR’S REPORT**

was held at the library is no longer there. I think, I do believe some of our seniors have been negatively impacted on that. Hopefully, that is something we can bring back to our community. Hopefully in the fall, we will be able to see some real movement on the activity with a senior center that is managed by SCOPE. We have had a large number of wastewater operator in training applications. It is very positive to see. We will be working with civil service on that. We are also hiring for summer help. It is an ongoing thing for part time. Applications will be available and accepted at the Mayor’s Office. It is just as we did last year being able to have those members either younger adults, or home from school or whatever it might be doing some work alongside our members of the street department. Our mosquito spraying will be, once again, in May. The first spray will be May 23rd. It will be the first of four, June 20th, July 26th, and August 22nd will be the date’s, weather permitted for the four sprays. I am happy to announce that I will be representing not only the city, but also Trumbull County. I was elected to the OPWC District 6 integrating Committee. I will be the mayor representing all of Trumbull County for OPWC applications in the process through Eastgate. I will be happy to represent the City of Hubbard for that. Also, last week I had a meeting with members of our Hubbard VFW and the American Legion concerning the Purple Heart Veteran’s Memorial Bridge Dedication. It has come to a consensus that Saturday, June 3rd at 9 am will be the dedication of the bridge there next to the old Stiver’s Chevrolet as many people remember.

Mr. Williams- What time?

Mayor- 9 am. We are working with not only American Legion but the VFW to make this a very memorable event honoring those members of our community that received the Purple Heart both living and deceased. The Mayor’s Office will be working alongside the veteran’s groups to collect the names of those living and deceased that have received the Purple Heart. So, we will be actively working the next few weeks trying to collect all of those names to be read of those residents of the city and the township, living, and deceased that received the Military Order of the Purple Heart designation. That is all thank you.

Mr. Williams-thank you, Mayor.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the Mayor’s Report. There were no questions or comments on the motion. Motion passed. Vote Unanimous.

**UNFINISHED OR OLD BUSINESS-**

**MISCELLANEOUS BUSINESS**

Mr. Williams- I do. Bonnie brought this to my attention. I didn’t think it mattered but I will bring it up. According to council rules about regular meetings, the last, Section II the last sentences: additionally, when the regular meeting falls the day before a municipal primary, no meeting will be held thereby being only one meeting being held the third Monday of May. This one should really be changed. We haven’t followed that even when we had a primary but there is no primary for Hubbard because everybody is running unopposed. So, there will be a meeting the first of May and the township will be here. I don’t need a motion to suspend that rule do I since there is no primary?

Unknown-no

Mr. Williams- Okay, thank you. That is all I have under miscellaneous, anyone else?

**PUBLIC ADDRESS TO CITY COUNCIL ON AGENDA ITEMS-**

Mr. Williams- If there is anyone who wishes to address city council on our one agenda item this evening when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. Is there anyone? If not, we will move on to

**NEW BUSINESS & REQUESTS FOR LEGISLATION**

Mr. Williams- Robin, you have two I believe.

Regular Session Page 4 April 17, 2023

**NEW BUSINESS & REQUESTS FOR LEGISLATION**

Ms. Zambrini-yes, I do

It was moved by Ms. Zambrini with a second by Ms. Viele to have the Law Director draw up the necessary legislation for an ordinance adopting an alternative tax budget for the City of Hubbard, Ohio for the fiscal year commencing January 1, 2024, and submitting copies of same to the Trumbull County Budget Commission. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Zambrini with q second by Ms. Viele to have the Law Director draw up the necessary legislation for an ordinance authorizing the Board of Control to enter into a contract with CR Electric, Inc. for the Creed Avenue Booster Station Generator Project and declaring an emergency.

Mr. Williams- I guess I have both. Shouldn’t the bid price be in the request? I mean, I know it is attached but should it not be not to exceed the $68,895?

Mr. M. Villano- ya, I will rewrite that.

Mr. Williams- Okay, any other questions or comments?

There were no more questions or comments on the motion. Motion passed. Vote unanimous.

Mr. Williams- Bonnie, you have a request?

Ms. Viele- Yes, I do.

It was moved by Ms. Viele with a second by Ms. Zambrini to have the Law Director draw up the necessary legislation for an ordinance to approve, adopt, and enact, the 2023 replacement pages to the Codified Ordinances: to repeal ordinances in conflict therewith: to publish the enactment of new matter and declaring an emergency. There were no more questions or comments on the motion. Motion passed. Vote unanimous.

**ORDINANCES & RESOLUTIONS**

Ordinance 6-23 Third Reading

AUTHORIZING THE BOARD OF CONTROL TO ENTER INTO A CONTRACT FOR THE DEMOLITION OF 27 ORCHARD AVENUE, HUBBARD, OHIO PER CHAPTER 1345 OF THE CODIFIED ORDINANCES OF THE CITY OF HUBBARD, OHIO.

It was moved by Ms. Viele with a second by Ms. Zambrini that Ordinance 6-23 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**PUBLIC ADDRESS TO CITY COUNCIL ON NON-AGENDA ITEMS-**

Mr. Williams- - If there is anyone who wishes to address city council on non-agenda items related to city council business when recognized please step to the microphone and state your name and address for the record. You will have three minutes unless extended by council.

Mr. Williams- Since there is no one, I would entertain a motion to adjourn.

**ADJOURN**

A motion was made by Ms. Cummings with a second by Mr. Kerr to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

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Lorrie Brown, Council Clerk William Williams, President