Regular Session February 21, 2023

The members of Hubbard City Council met in regular session on Tuesday, February 21, 2023, in council chambers with President William Williams presiding. Approximately 10 people were in attendance.

Roll call showed the following members in attendance:

B. Viele R. Zambrini M. Mogg C. Cummings M. Kerr J. Crowe

It was moved by Ms. Viele with a second by Ms. Zambrini to excuse any absent officials.

Mr. Williams- Mr. Hallapy did contact me yesterday and he has a class this evening and Marsha couldn’t be here tonight. Correct Lorrie?

Clerk- correct.

Mr. Williams- Okay, any other comments, questions?

There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the minutes of the February 6, 2023, regular session as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**COMMUNICATIONS-**

Clerk- No communications this evening.

Mr. Williams- Okay

**REPORTS OF STANDING COMMITTEES-**

**FINANCE**- Ms. Zambrini- I have no report tonight Mr. President but I do have two requests for legislation. Thank you.

Mr. Williams- thank you.

**PARK & RECREATION**- Ms. Cummings- Yes Mr. President, I have a report. They are in the process for gearing up for the spring season. They have contacted the mower company and the John Deere mower that they lease will be picked up and traded out with a cost of only $1,907.00 for this year. They have taken some of the bad trees down by Richardson Tree Service at Jones Field. They are also going out for bid for the rest of the trees that need to come down. Evidently, there is a lot more than they thought. So, that is in progress. They are going to redo the old basketball court. They are going to start with one to make it into a pickle ball field (court).

Mr. Williams-thank you.

Ms. Cummings- They are going to try one first and wait on the second one to see how it goes. They are going to resurface the basketball court. Mrs. Poullas has agreed to take on the chore of redoing the pavilion at Jones so it can be used.

Mr. Williams- the big one?

Ms. Cummings- The big one, yes. There is a PO in place to repair the dugout at Jones. That is all I have right now. Thank you very much.

Mr. Williams-Okay, thank you.

Ms. Cummings- All caught up for January and February.

**COMMUNITY AND ECONOMIC DEVELOPMENT**- Mr. Mogg- No report Mr. President.

Mr. Williams- thank you.

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**REPORTS OF STANDING COMMITTEES-**

**PLANNING & ZONING**- Ms. Viele- Planning & Zoning Commission has a scheduled meeting for March 13th at 7 pm and the Planning & Zoning Board of Appeals has a scheduled meeting for March 14th if there are any cases filed for that. More information will be available at the next meeting. Thank you.

Mr. Williams-thank you.

U**TILITIES-** Mr. Kerr- Thank you Mr. President. Utility Committee met before our caucus. We had a discussion about new rules with the county with residents with tie-ins, their responsibilities and what the township rules and who needs to be involved. We also talked about the utility bills and how things were going and with previous old stock papers as we dispose of those. We didn’t want to. We recycled those and used those. We were able to. The utilities are going fairly well with minimal complaints. There was various requests received (a couple) there is an online debit service available. There is online banking available for various people who have been using that for a number of years. Our next meeting, we want to have April 3rd at 6:00 pm. That is a utilities committee meeting April 3rd at 6:00 pm. Thank you Mr. President.

**STREETS & SIDEWALKS**- Mr. Crowe- Yes Mr. President, I don’t have a report, but I would like to thank the Street Department and the Superintendent Kevin Lyden for following up on a pothole request that we got last month. The very next day most of them were done. I appreciate that. It makes everyone look good. That is all I have.

Mr. Williams- Okay, thank you.

**SAFETY**- Mr. Hallapy- Not in attendance

**REPORTS OF SPECIAL COMMITTEES-**

**CEMETERY BOARD**- Mr. Mogg- Yes sir, first off, our backhoe has sprung a pretty significant leak in it. Kevin has taken it down to his shop. He just informed me he has some outside repair company coming in to look at it to hopefully rebuild it. We need that thing to hang on for about three more years. We will have that truck paid off then we can do something hopefully significant with that. I would like to thank Mike and Brandy Hagyari (I hope I am saying that correct) from Impressions Media. They donated business cards, a new plaque for the outside of the sextons building and a banner for the cemetery truck. So, thank you guys very much for that. The spring pour for foundations is quickly approaching. It looks like at last count there are about thirty-five to pour which, will catch the cemetery up on past due foundations. They are going to be busy here in a few weeks. Ryan is looking into checking into cheaper health care for the cemetery workers. They never really looked at any others, so he is checking options. He is looking at switching banks being that PNC is moving to Liberty. Lastly, 2022 was an off year for the cemetery. Sales were down quite a bit unfortunately. We had a little discussion on how we could raise money. These were just discussions. One we would ask the city and the township for more money or be that we do not have to do is put a quarter mill levy on the ballot but let us see how this year starts out. We will probably look more at it in June. That is all I have. Thank you.

Mr. Williams-thank you.

**FIRE DISTRICT-** Mr. Mogg- Yes sir, we had a very short meeting on February 8th here in council chambers. The board voted to hire Brandon Davis as a firefighter medic. Welcome aboard Brandon. Last month, I reported a grant was being written for a new ambulance. The FD has added to this grant proposal by adding a power cot, a Lucas device and a life pack 15 which is an AED to the grant which now brings the cost to the ambulance to roughly to $420,000.00 which, the FD (should they be approved for this grant) would be responsible for ten percent of that cost. So, it would be about $42,000.00. The department has also applied for the SAFER Grant which is Staffing for Adequate Fire and Emergency Response which would help pay for coverage down at the station. It is a five-year grant where the first year pays like one

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**REPORTS OF SPECIAL COMMITTEES-**

hundred percent of the payroll. The second year it breaks down to like eighty percent. Third year, seventy and down but you must maintain that open position for five years. So, we will hopefully be looking at that. Hopefully, getting that. That is all I have.

Mr. Williams- thank you.

**REPORTS OF CITY OFFICIALS**

**SAFETY DIRECTOR**- Mr. Bancroft- Yes Mr. President, this Thursday, February 24th at 2 pm we are going to have a meeting with the mayor, myself, Fire Chief, Township Trustee Colletta in reference the kind of what to do in the case of Should it happen in Hubbard Plan. As you know, the Fire Department is in charge of things of that nature, what happened in East Palestine. We would be a support agency. We just want to get on the same page and see where we are at and discuss those things. Do you have anything further on that?

Mayor- inaudible

Mr. Bancroft- There is a bunch of things. The police officer candidate is still in the process for hiring. We got through the polygraph, the phycological, and the background investigation so we are still moving forward with that. This 2023 cruiser will put us back even where we were in 2021. You know we got rid of two impalas and with the Mallory crash that takes it to three. We were three down and now with this other one we will be even. We have some other cruisers that are approaching 130,000 miles. In the five-year plan, those are going to be looked at for replacement also. That is all I have.

Mr. Williams-thank you.

**LAW DIRECTOR**- Mr. Villano- No report this evening Mr. President, thank you.

Mr. Williams-thank you.

**TREASURER**- Ms. Ruha- Not in attendance

**AUDITOR**- Mr. Villano-Nothing this evening Mr. President thank you.

Mr. Williams-thank you.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the reports of standing committees, special committees, and city officials.

Mayor- Mr. Mogg, on the Fire District, what grant is that that they are applying for that ambulance?

Mr. Mogg-Excuse me while I dig that out

Mayor- It is okay. I am just curious.

Mr. Mogg- I do not have that written down. I just have the grant for the professionals writing it.

Mayor-okay

Mr. Mogg- I am sorry about that.

Mayor-That is okay. We can find that out. Thank you.

Mr. Kerr- I think it is a …sorry AFD Grant.

Mr. Mogg- That sounds right.

Mr. Kerr- American Fire Grants

Mr. Williams- Is that what the staffing grant is through too?

Mr. Mogg- No the SAFER is a different one.

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**REPORTS OF CITY OFFICIALS**

Mr. Williams- Oh, SAFER

Mr. Mogg- It is actually what it stands for Staffing for Adequate Fire and Emergency Response.

Mr. Williams- Well it sounds just like the COPS Grant that they use to have. Unless they changed it because it use to be they paid it over three years. I think three or four and it stepped down.

Mr. Mogg-right

Mr. Williams- yeah, if you don’t carry it you have to pay the money back.

Mr. Mogg-right, exactly

Mr. Williams- If you get it, just make sure you can pay for however many you hire. That is all. Any other questions or comments?

There were no more questions or comments on the motion. Motion carried. Vote unanimous.

**MAYOR’S REPORT**

Thank you, Mr. President, just want to keep council up to date, the Ohio EPA loan is progressing for the design, and we’ll know soon the construction aspect for the loan for the Rebecca/Caroline Waterline Replacement Project that would be in 2023. After some discussions, and I am sure Mr. Crowe will have a street committee meeting coming up in the next few months, a thought would be to have an OPWC application for next year’s paving to do the entirety of Rebecca and Caroline after the waterline replacement. So, we get through the replacement of the waterline this year then be able to come back and use a grant to then pave the entirety of the streets. We are working on some of those aspects. Now, speaking of grants, the Geauga Trumbull Solid Waste District Gotta Go Green Grants applications have been made. One is for the dig grant which, is for the improvement grant for the site. We put in an application for a camera system so that we can catch those individuals that are abusing and leaving non recyclables and…just truly abusing the items that we have for residents to use. With that grant, we had spoken with the Fire Department about utilizing the internet that is there so that we could be able to tap into that. Then see the cameras, the hard drive set up an auxiliary pole so that we have multiple angles that we can catch anyone and then prosecute them. We will be having, as long as we get the grant, our recycling event here at City Hall a City and Township Electronics Recycling Event. Once we know that we did receive the grant, then we will be able to schedule it. Hopefully, we will do it again in the early summer when the weather is nice. The township has applied as a joint grant as well for the tire recycling for both city and township residents. We are working together with the township for both of those recycling events. Lastly, I am sorry not lastly, the Lead Service Line Project is progressing since the beginning of February. Bova Construction has been working within the city making those replacements for the Lead Service Line Project. We actually had two of the listings that were somehow changed at some point so, we were able to add two alternates on. We are making a very solid impact to those residents. The mapping grant that we received that is progressing as well where we have coordinal different sections of the city. The older section have a higher likely hood of having a lead service line or lead line in their own service line narrowed down so they will be progressing with that actual survey and information so that the mapping can be done. Lastly, I have worked with EMA Director Hickey a couple of week ago starting this conversation of how do we set up a meeting, how do we get on the same page, when we truly have a regional emergency? So as mentioned, Safety Director listed that on Thursday at 2 pm we will be having a meeting EMA Director is coming in. We will have city and township and also safety forces from the Eagle Joint Fire District, the city police, a township representative will be there and have these discussions Safety Director Bancroft and myself. In the meantime, other fire departments and other fire chiefs had discussions. We are going to have Liberty as well since there is one train crossing that could in packed both at the same time. So, there is truly a regional multi-community approach where we can have these discussions, make sure we do

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**MAYOR’S REPORT**

have open lines of communication and just try to do our best and have the resident’s safety put first. That is all thank you.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the Mayor’s Report. There were no questions or comments on the motion. Motion passed. Vote Unanimous.

**UNFINISHED OR OLD BUSINESS-**

**MISCELLANEOUS BUSINESS**

**PUBLIC ADDRESS TO CITY COUNCIL ON AGENDA ITEMS-**

Mr. Williams- If there is anyone who wishes to address city council on our agenda item we have this evening, when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. We have no one.

**NEW BUSINESS & REQUESTS FOR LEGISLATION**

Mr. Williams- Jerry, you want to do yours first please.

It was moved by Mr. Crowe with a second by Mr. Kerr to have the Law Director draw up the necessary legislation authorizing the City of Hubbard to bid the 2023 Street Resurfacing Program through the Trumbull County Engineer’s Office. There were no more questions or comments on the motion. Motion passed. Vote unanimous.

Mr. Williams- Okay, Robin you are up.

It was moved by Ms. Zambrini with a second by Ms. Viele to have the Law Director draw up the necessary legislation for an Ordinance authorizing and directing the Board of Control to execute a contract and all necessary lease purchase documents with Statewide Municipal Leasing for the lease of a 2023 Ford Interceptor for the police department at a cost of $58,932.00 or with a lease payment total comes to $65,176.80 and declaring an emergency. There were no more questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Zambrini with a second by Ms. Viele to have the Law Director draw up the necessary legislation for a resolution authorizing the Board of Control to advertise for bids for the City of Hubbard Creed Avenue Booster Station Generator Project. There were no more questions or comments on the motion. Motion passed. Vote unanimous.

**ORDINANCES & RESOLUTIONS**

Ordinance 4-23 First Reading

AUTHORIZING THE BOARD OF CONTROL TO ENTER INTO A CONTRACT WITH GLEDHILL ROAD MACHINERY COMPANY FOR THE SNOW AND ICE REMOVAL UP-FIT PACAKAGE FOR THE NEW 2023 FREIGHTLINER M2 CAB AND CHASISSAND DECLARING AN EMERGENCY.

It was moved by Ms. Zambrini with a second by Ms. Viele to suspend the second and third readings of Ordinance 4-23. There were no more questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Zambrini with a second by Ms. Viele that Ordinance 4-23 be passed as read. There were no more questions or comments on the motion. Motion passed. Vote unanimous.

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**PUBLIC ADDRESS TO CITY COUNCIL ON NON-AGENDA ITEMS-**

Mr. Williams- - If there is anyone who wishes to address city council on non-agenda items related to city council business when recognized please step to the microphone and state your name and address. You will have three minutes unless extended by council.

Mr. Williams- There is no one so I would entertain a motion to adjourn.

**ADJOURN**

A motion was made by Mr. Mogg with a second by Ms. Cummings to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

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Lorrie Brown, Council Clerk William Williams, President