Regular Session June 05, 2023

The members of Hubbard City Council met in regular session on Monday, June 5, 2023, in council chambers with President William Williams presiding. Approximately 14 people were in attendance.

Roll call showed the following members in attendance:

B. Viele, R. Zambrini, M. Mogg, C. Cummings, M. Kerr, R. Hallapy, J. Crowe

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the minutes of the May 15, 2023 regular session as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**COMMUNICATIONS-**

Ms. Hallapy- Yes sir. We received the City of Hubbard Income Tax Comparison for 2022/2023 through May 31st. We received the 2023 monthly disbursements through May 31st. We received the Mayor’s Court Report for May 2023 showing total receipts at $1,528.00, and then we also received the reconciliation of bank statements with auditor’s books through May 31, 2023. That is all.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the communications and place them in their proper files. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**REPORTS OF STANDING COMMITTEES-**

**FINANCE**- Ms. Zambrini- Um, I would just like to remind everyone that there’s a finance committee on July 3rd at 6 pm and that will be to review the SRO request and also that I will be bringing legislation in tonight, um, for, um, authorizing the mayor to prepare and submit an application that will, um, fix the road manhole problem on Grandview Avenue. Thank you.

**PARK & RECREATION**- Ms. Cummings- I don’t have any minutes or anything for the meeting. I, um, the next meeting will be June 13th.

**COMMUNITY AND ECONOMIC DEVELOPMENT**- Mr. Mogg- No report Mr. President.

**PLANNING & ZONING**- Ms. Viele- Hubbard Planning and Zoning Commission will meet Monday, June 12th, at 7pm right here in Council Chambers. On the agenda is a public hearing addressing 36 storage containers located at 47 Oak Knoll. Also, the commission will once again consider a conditional use permit for a storage facility on Myron Street. The Planning and Zoning Appeals Board has no business to consider this month. Thank you.

**UTILITIES-** Mr. Kerr- Thank you Mr. President. I just, um, no report, but I do have a utilities committee meeting on June 19th at 6 pm. Thank you.

**STREETS & SIDEWALKS**- Mr. Crowe- Yes Mr. President. We’re planning on doing a branch pick up, and as of right now, we still don’t have a date set for that. But, we’re planning on doing that this month. We’ll get the word out as soon as we can. Um, the street sweeping continues and tonight our street committee met. We picked, um, some alternative streets for the 2024 paving program and that’s all I have Mr. President.

SAFE**TY**- Mr. Hallapy- No report tonight Mr. President. Thank you.

**REPORTS OF SPECIAL COMMITTEES-**

**CEMETERY BOARD**- Mr. Mogg- Um, I have no report, but I have just one request from the community. If you have a problem with the cemetery, please either contact the sexton, Stanley Wallace, myself, as the director, Ryan Hallapy is the, ahh, yeah, and, um, Bill Colletta. Don’t go on Facebook. I mean no problems are solved on Facebook. Give us a call. Let us know there’s a problem. We’ll take care of it. That’s all I have.

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**REPORTS OF SPECIAL COMMITTEES-**

**FIRE DISTRICT-**Mr. Mogg- Yes sir. The fire board held a meeting last Wednesday here in chambers, but unfortunately two of the members, myself and Al Sauline, were not able to attend that meeting. This meeting was to, um, discuss a fire levy, which will be put on the ballot in November. The new – the next meeting will be held this Wednesday, here in Council Chambers, at 6:00, and I encourage the public to attend so that you can hear what’s going on and give your opinion. And that’s all I have.

**REPORTS OF CITY OFFICIALS**

**SAFETY DIRECTOR- (report recited by Mayor Kyle)-** This is the Safety Director’s report. The electric department, along with the flock installation crews were able to get all the cameras installed and now functioning. We have two of the six cameras were installed with the separate solar panels in areas that were not easily accessible for our electric crews to get everything installed. The training to use the technology will be conducted for the officers and we should be getting notifications of violators very soon. After, to go along with that, a pickup truck was stolen from the city during the Memorial Day weekend and it was recovered in Canton with assistance from the flock cameras in that location. The perpetrator was apprehended, and the vehicle was recovered. Just a reminder to go along with that, to make sure your doors are locked, all vehicles parked outside are locked, don’t leave your windows down, or other items visible. In the second ward over the Memorial Day weekend, the male subject was seen walking through backyards, rummaging through several vehicles that were not locked. Small items, including loose change, dollar bills were taken from vehicles, so please use common sense. Safety Director is working on ideas for an effective neighborhood watch program, where residents are notified of this type of activity. If they want to help and participate, you can call the safety director’s office, 534-6288. Thank you.

**LAW DIRECTOR**- Mr. Villano- No report Mr. President. Thank you.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the reports of standing committees, special committees, and city officials.

Mr. Williams- I would like to make a comment on what Mr. Mogg said about the Facebook. I saw what was on there, and you know me, Mike. I got a chuckle out of it because it’s kinda like when people get on Facebook: “Did anybody else’s utility bill go up?” or “Did this happen?" And, I mean, I was a little bit surprised because I know Stanley and I’ve been up to the cemetery and if some grass is on a headstone, they would have got it taken care of, I’m sure. If you don’t tell them, they’re not going to know and I have to agree with you, you know, if they call up there and tell Stanley, he’s going to get it taken care of. Or if they contact you or Ryan, I know you guys will take care of it.

Mr. Mogg- And there were a lot of follow ups by people from the community, responding to her, stating, “I was up there before watering my husband’s flowers and a young man walked up and asked if he could help me water the flowers.” So, yeah, I mean it could… and it happens, like you said. You get the grass clippings on there cuz of wind, and we haven’t had rain in fifteen days. So, it’s unfortunate it happened, but like I said, just not Facebook.

Mr. Williams- No, I mean, they do the best they can and you’re cutting grass around headstones and grass may get on them and they’ll get it off, cuz I watched them do that. They back through with the blowers and try to blow off everything they can. That’s all I have. Mayor, did you have something to add?

Mayor- Just on the Hubbard Union Cemetery. I did go up and speak to Stanley. Um, prior to that where I had received some complaints and some information and I gave him some suggestions, some things that had happened in the past, especially concerning preparing for Memorial Day or scheduling and doing some of the operations. Just some input, some things that I recall from the past, so he was very receptive to that, and I think that, you know, there could be, as mentioned, there could be issues, but if you go to the source, they’ll get handled. Thank you.

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Mr. Williams- Exactly. I mean, at least they called, but… go to the source. Call the cemetery.

There were no more questions or comments on the motion. Motion carried. Vote unanimous.

**MAYOR’S REPORT**

Thank you, President Williams. Ah, the ah, application and working alongside with OPWC in their emergency funds, um, the preparedness for this potential fix to Grandview Avenue with the waterline and the road project itself, ah, was very welcoming to see because state government sometimes is very slow. They’re very responsive of council working alongside the administration. Hopefully we’ll be able to get the project going and fixed for the residents with the fix on Grandview with the waterline update. Um, just as everyone knows the rest of Grandview continuing north… those are original waterlines There’s going to be continued problems on Grandview over the next, you know, five to ten years, whatever it might be, just like a lot of the older streets with older waterlines and our water department does a great job making sure they keep track of issues and being able to address them as they come. Um, speaking of other issues, our manhole restoration project that will occur on 304, um, other parts of the city on the heavily trafficked areas. This is something new for us and we’re trying to make travel not only easier on vehicles, but also, um, correct a lot of the problems as mentioned with sanitary and storm manholes and get them restored and leveled and safe for travel. No AT&T manholes will be touched or impacted and we’ll continue to work with them because there are some that are outside of the city’s control that need fixed. Ah, last week we worked to get our electric grid evaluation study underway. So, it's a great thing that, ah, we worked with a number of different companies, especially the one with Wells Engineering out of Kentucky, it’s an AMP partner. Um, the first phase was something that we needed to get going and get them on board with AMP and First Energy and be able to create a plan – the company that, ah, we entered into a contract with is very capable to get us this information that we need to find out what does the future hold? So, um, they are assigning engineers now and I’ll keep council up to date as we work through the project and see what we have, what we need, and where we’re going. Um, Constellation, our natural gas provider, um, we worked over the past six months, really, negotiating, cuz our contract was coming up. It ends in August for those members of the city who have utilized Constellation Energy for their natural gas aggregate. Um, the mayor’s office has negotiated a one-year rate of 3.84 per Mcf. So, um, we worked very diligently, um, with our partners to be able to get it under the $4.00. Um, we’re… the county rate right now is 3.99 per Mcf, so our one-year rate… letters will be going out, so talk to your neighbors, friends, constituents… letters will be going out… Constellation, if you still want to sign up, you can sign up for a 3.57 rate right now and the mayor’s office, we help people on a daily basis with signing up for Constellation and being able to help people save money on their gas rate. Um, speaking of helping people, we, ah, submitted a letter to SCOPE, um, the, both the city and the township with a number of discussions trying to utilize them to help, um, manage programs here at the senior center. So, we generated a letter of support. Hopefully we’ll have more information in the next coming weeks for some potential events that will happen over the summer and also some programs in the fall. We have had a very successful bridge dedication. I can’t thank the members of the VFW, American Legion, our state legislators, council for helping us do this project. Um, county engineer Randy Smith was there, and he oversees all the bridges. It truly was a, a cooperative effort to keep our veterans at the forefront and being able to honor them. Ah, it was a very moving presentation. It was very nice. Thank you. That’s all.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the Mayor’s report.

Ms. Cummings- On that Constellation, once you sign up, do you have to sign up again?

Mayor- You continually are part of the program, and you can opt out at any time with no cost. That’s one of the best things. People can go in and out of the program at no cost and that was one of the things that, um, years ago when it was negotiated to create this aggregate program, that was one of the, the major staking points and we continually have that available to us.

Ms. Cummings- So, a new contract doesn’t have anything to do with…

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**MAYOR’S REPORT**

Mayor- No.

Ms. Cummings- Okay. I just wanted to make sure. Thank you.

Mr. Williams- Anyone else? If I might say, with Constellation, I did it all by myself, so, if I could do it, it is a very simple process. I did. I was very proud of myself. I usually end up, you know, ready to throw the computer out the window, but…

Mayor- It’s straight forward.

Mr. Williams- It is. They, you know, stay in contact with you, let you know everything is good, and I can tell you this much, I had, oh… can’t remember who I had before them because it was lower than this rate and I think at that time- this rate, I forget what it was the year before. Mine went up to 8.99 per Mcf. Yes. We got our first bill and my wife’s like something happened… the bill, we used to be like $100 bucks a month. It was $400.00. Well, when you do that, it takes a little bit of time and by the time we got back to Constellation – or we were with Constellation and by the time they got all our billing straightened out… we didn’t have a bill for June, July, and August now I think. But, they’re a great company cuz I actually even called and asked some questions and a person actually answered the phone and they spoke English. I shouldn’t say that, but they did. So, I think that’s a great program. Thank you for doing that Mayor.

There were no more questions or comments on the motion. Motion passed. Vote Unanimous.

**UNFINISHED OR OLD BUSINESS-**

Mr. Williams- I just want to go back to Harding Park. Um, I’m going to ask you Mayor and Council members, you know, cuz I don’t comment on Facebook. I’m kind of a stalker. I just… it’s how you find out what’s going on. You write stuff so, not that much. But anyhow, did any of you guys see the discussion about Harding Park and the roads and this and that? Mayor, did I miss something? Was I not at a meeting? Did I miss this grant we supposedly got? I mean, I know that was part of the funding that they, the engineer proposed, but we…. How could you apply for a grant? How could anyone?

Mayor- I don’t know if a grant… I don’t know… I was not part of any meeting that included that. I know that over the past few years I have had individual residents come in and ask questions and do different things. Um, Hubbard Township free park, as it’s known, is a taxing entity, it is its own board, but the city has not, and nor the township… I don’t know if they’ve made grant applications.

Mr. Williams- I know in there, it said that the township was going to put money aside for next year in their paving budget. So, but I don’t know if you guys still have the original letter we got back in 2022. I still have mine, you know, and it kinda spelled out the pavement and all that which we’re going to be the…. Wait a second, I beat you, Robin, cuz wait…

Mr. Mogg- Oh, he has the envelope.

Mr. Williams- Got your envelope?

Ms. Zambrini- No.

Mr. Mogg- Well, hers is unfolded… (inaudible)

Mr. Williams- Um, that’s the one the mayor… they must have just sent me one. But if you look at that, our end is going to be like $50-60-70 thousand dollars; township is going to be 12. But it’s all 50/50, but anyhow, I um (inaudible). In that letter it stated there was going to be a meeting scheduled. Did you ever have a meeting with them about it?

Mayor- No.

Mr. Williams- Jerry, did you meet with the township?

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**UNFINISHED OR OLD BUSINESS-**

Mr. Crowe- I did not.

Mr. Williams- Engineer? I would like to put this to bed. Or do something with this because I’m all for… if it’s our responsibility, paving those roads. But, if you read in that letter, the road has to be widened and if they widen it, it’ll be 19 feet. Now, by city ordinance, a city road is supposed to be 24 feet, I believe. But anyhow, it also states in that letter that the road has to be widened because of the park and recreation board’s sidewalk project, to which I have talked to the mayor, we can find no information on this. I don’t think they ever got permits or anything and they put catch basins in, they cut the road, they narrowed the road… so, I mean I think we should sit down about this. These are just my opinions. The road has to be widened because of that project. That’s the park board’s problem, not the city’s. I think if the three of us could share in these fairly, it should be something we can look at, but I don’t think we should end up paying the whole boat. So, I guess I’m out looking for what council wants to do. Do you want the mayor to have a meeting with them to discuss it. Do you guys want to have a meeting with the park board and a township trustee? What do you want to do?

Mr. Mogg- It would be nice if we knew what was going on.

Mr. Williams- I like how you think Mike.

Ms. Zambrini- Is the mayor willing to…

Mayor- I’m always willing to have a meeting… no matter what.

Ms. Zambrini- I mean you…

Mayor- It’s never, um, if somebody brings something to the table and says, “hey, can we talk about this?” … absolutely, and I’ve always kept council up to date. Um, to this point, there’s never been a request. There’s been, um, some discussions and so on and so forth. I know that people are interested in finding ways to provide more, but that’s its own entity and I think that further discussions are always warranted. Absolutely.

Mr. Williams- Yeah, um. You might want to call Mr. Colletta cuz, on the Facebook they said he was setting up a meeting between the three. I would have thought he might have contacted you, but he did not.

Mayor- Not yet.

Mr. Williams- And I mean there are several options because I think it should be looked at, “Who can get the grant?” Could the park get it easier if we just vacate the roads and give them to them. You know? So, I guess we… you guys are all good with that? The mayor will talk to them and then come back to council and maybe we can do something with this.

Mayor- Just for further information, I know in the past, I asked the COG to see if they could join. Um, that was not something that they would allow. They only allow cities, townships, and villages. Um, I’ve spoken with the county engineer, the highway department at the county engineer’s office, there’s been many discussions. I’ve had discussions with a number of different residents about the park applying for grants and so on and so forth. Um, to my knowledge I don’t know if the park or the township applied for the county for ARPA money for, for, improvements. As mentioned, that is not in the purview of the city’s park and recreation board. We have our parks that we use tax revenue from to maintain and make improvements to. Harding Park is not one of them. But, by all means, whatever… if a meeting is requested, I’ll do some research and see what we can do, but, um, I have a folder about that thick of all the different things that… discussions and so on and so forth. So…

Mr. Williams- And Mayor, I just want to let you know, if you want to have these meetings and you would like me to be with you, you know. Let me know.

Mayor- Yes sir.

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**UNFINISHED OR OLD BUSINESS-**

Mr. Williams- Cuz I would love to attend too cuz I’d like to know… I just kinda think we got blindsided by that letter. You know, we didn’t know what was going on… so, okay. Any more questions or comments?

There was no further unfinshed or old business.

**MISCELLANEOUS BUSINESS**

There was no miscellaneous business.

**PUBLIC ADDRESS TO CITY COUNCIL ON AGENDA ITEMS-**

The record shows that no one addressed council on agenda items.

**NEW BUSINESS & REQUESTS FOR LEGISLATION-**

It was moved by Ms. Zambrini with a second by Ms. Viele to request that the law director draw up the necessary legislation authorizing the mayor to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement program(s) and to execute contracts as required and declaring an emergency. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Zambrini with a second by Ms. Viele to suspend the rule requiring 24-hour notification of Ordinance 13-23. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Zambrini with a second by Ms. Viele that Ordinance 13-23 be placed on the night’s agenda. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**ORDINANCES & RESOLUTIONS**

Ordinance 7-23 Third Reading

ADOPTING AN ALTERNATIVE TAX BUDGET FOR THE CITY OF HUBBARD, OHIO FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2024, AND SUBMITTING COPIES OF SAME TO THE TRUMBULL COUNTY BUDGET COMMISSION.

It was moved by Ms. Zambrini with a second by Ms. Viele that Ordinance 7-23 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Ordinance 9-23 Third Reading

AN ORDINANCE TO APPROVE, ADOPT, AND ENACT, THE 2023 REPLACEMENT PAGES TO THE CODIFIED ORDINANCES: TO REPEAL ORDINANCES IN CONFLICT THEREWITH: TO PUBLISH THE ENACTMENT OF NEW MATTER AND DECLARING AN EMERGENCY.

It was moved by Ms. Viele with a second by Ms. Zambrini that Ordinance 9-23 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Ordinance 12-23 First Reading

AUTHORIZING THE MAYOR OF HUBBARD TO ENTER INTO THE PY 2023 CHIP PARTNERSHIP WITH THE CITIES OF NILES, GIRARD, AND CORTLAND FOR THE PY 2023 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM FUNDS (CHIP) WITH THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT AND DECLARING AN EMERGENCY.

It was moved by Mr. Mogg with a second by Ms. Cummings to suspend the second and third readings of Ordinance 12-23. There were no questions or comments on the motion. Motion passed. Vote unanimous.

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**ORDINANCES & RESOLUTIONS**

It was moved by Mr. Mogg with a second by Ms. Cummings that Ordinance 12-23 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Ordinance 13-23 First Reading

AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.

It was moved by Ms. Zambrini with a second by Ms. Viele to suspend the second and third readings of Ordinance 13-23. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Zambrini with a second by Ms. Viele that Ordinance 13-23 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**PUBLIC ADDRESS TO CITY COUNCIL ON NON-AGENDA ITEMS-**

Mr. Williams- If there is anyone who wishes to address city council on non-agenda items related to city council business, when recognized please step forward to the microphone and state your name and address for the record you will have three minutes unless extended by council vote.

The record shows that no one addressed council on non-agenda items.

 Mr. Williams- No one. I would entertain a motion to adjourn.

**ADJOURN**

A motion was made by Mr. Mogg with a second by Ms. Cummings to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

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Marianne Hallapy, Council Clerk William Williams, President