Regular Session May 1, 2023

The members of Hubbard City Council met in regular session on Monday, May 1, 2023, in council chambers with President William Williams presiding. Approximately 18 people were in attendance.

Roll call showed the following members in attendance:

B. Viele R. Zambrini M. Mogg C. Cummings M. Kerr R. Hallapy J. Crowe

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the minutes of the April 17, 2023, regular session as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Mr. Williams- Okay, before we go any further here, I would respectfully ask for a motion to suspend the regular order of business so that council can go into a joint session with the Hubbard Township Trustees to set the millage for the Hubbard Union Cemetery.

Mr. Mogg- I will make that motion.

Ms. Cummings- second

It was moved by Mr. Mogg with a second by Ms. Cummings that council convene into a joint session with the Hubbard Township Trustees to set the millage for Hubbard Union Cemetery. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**JOINT SESSION**

Mr. Williams- Okay, if there are no objections, I will just Chair the meeting and keep it moving.

Roll Called. R. Hernandez was not present.

Mr. Williams- So, this is our yearly meeting with our friends from the township so we can set the millage for the Hubbard Union Cemetery. I would like to welcome Mr. Hanley and Mr. Colletta. Thanks for coming. I would also like to thank you for all the cooperation and all the great stuff we have been doing for our community. We might be Hubbard City, Hubbard Township but we try to do a lot together. I think it works out well. Great job on the tire collection. I was out of town. I would have liked to have been there. I heard I missed

Mr. Hanley- We missed you Mr. President.

Mr. Williams- We may as well go into session to set the millage. Is there anyone who wants to make a motion to make a motion to set the millage at .2 correct? Two tenths of a mill?

Mr. Mogg- I will make that motion.

Ms. Cummings- second

It was moved by Mr. Mogg with a second by Ms. Cummings to set the millage for Hubbard Union Cemetery at .2 mill. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Mr. Williams- Before we would go out of this joint session, while we are all together, I didn’t know if there was anything we need to talk about, or you want to mention. Nobody. Just again, I want to thank the township and the trustees for working with us. I don’t think people realize all the things we end up doing together and the great cooperation. I think not only just the tire recycling, the way we moved on the ambulance service, to get done what was done in that short amount of time was nothing short of a miracle, I think. It’s good for our community. Again, thank you and I am sure we are going to go and keep doing these things into the future. That is it, so I guess I would have a motion to adjourn the joint session.

Mr. Mogg- I will make that motion.

Ms. Cummings-second

It was moved by Mr. Mogg with a second by Ms. Cummings to adjourn the joint session with the Hubbard Township Trustees, there were no questions or comments on the motion. Motion passed vote unanimous.

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Mr. Williams- Okay, we will go back to our regular order of business. Have we received any communications since the last meeting?

**COMMUNICATIONS-**

We received a notice to legislative authority from the Ohio Division of Liquor Control for a transfer from RB Singh to S & M Fuel, Inc. This has already been looked at by the safety director. He has no issues with that. The Mayor’s Court Report for April showing a total of $1,394.00, the Income Tax Comparison 22/23 through April 30th and the Reconciliation of Bank Statements for month ended April 28, 2023

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the communications and place them in the proper files. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**REPORTS OF STANDING COMMITTEES-**

**FINANCE**- Ms. Zambrini- I guess rather than a report it is basically just an observation, but this is in regards to the City of Hubbard Income Tax Comparison 2022/2023. As of the end of April, the amount of income tax we have collected year to date is -3%. I was very surprised at that because we have been doing so well with the income tax. I got out all my sheets and I thought you know when was the last time that we have had a minus sign from year to date. I went back through and actually, the last time we had a minus was all the way back in 2021 at the end of February it was -10%. Since then, it has all been pluses. Keep our fingers crossed we will be back up on the plus side and end the year on the plus side. I just saw that little minus and it caused me to take a closer look at that. Thank you, Mr. President.

Mr. Williams- thank you.

**PARK & RECREATION**- Ms. Cummings- Yes Mr. President, Mr. Yuhaz effectively started with the lawn maintenance and general maintenance at the parks on April 13th. There is a PO in place for Richardson Tree Service and they are scheduled to remove the trees at Jones Park. They were going to open up the restrooms, but they can’t because the electric to the restrooms was taken down by trees falling. They were going to contact, I guess the city, to see if the city would put the wires back up and actually reroute them to behind the restrooms. Mrs. Pollous is going to create a google calendar for signups for Jones Field so people can’t come and say I want to use the park and there is people already using it. They need to get the current paperwork from Cory Weimer who runs the soccer program at Waugh Field. Pickle Ball Court updates: all POs are in place and the equipment is ordered through a company called Pickle Ball Court Supply. They did have a question. Who is to enforce the no dogs in the city park rule? They want to enforce the no dogs in the parks.

Ms. Zambrini- Is it posted?

Ms. Cummings- It is posted but people are ignoring the signs. I guess it is a real issue at Waugh. There is a lot of dog people so

Mayor-okay

Ms. Cummings- they were very concerned about that. The mayor had asked at the last meeting they wanted to know who…how they wanted their correspondence to be given to the park & rec board. Per their statement, they would like all correspondence and complaints to be in writing to their mailbox or have it mailed to their PO Box. They changed the meetings. From now on, they are the second Tuesdays of the month at 6:00 still in council chambers. That is all I have, thank you.

Mr. Williams- Is council chambers available for that meeting?

Ms. Cummings- I assume they checked on it.

Mr. Williams- Do you know if they talked to Debi, Mayor?

Ms. Cummings- I think Tuesday.

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**REPORTS OF STANDING COMMITTEES-**

Ms. Viele- That is a zoning.

Ms. Cumming- May 9th

Mayor- I do believe we do have a meeting scheduled at that time.

Ms. Cummings- Can they use the other

Mayor- Make sure someone calls to

Ms. Cummings- I assume that Mr. Wright was going to take care of that.

Mayor-Okay, just make sure someone calls the mayor’s office in order to schedule that.

Ms. Cummings-Okay

Mr. Williams- They can’t just assume that chambers are open. Debi has the calendar and if they wanted to change their meeting, they should have checked with her first and made sure she could

Ms. Cummings- Oh okay, all right I will make sure that they do that.

Mr. Williams- I mean it is a community room and it’s used.

Ms. Cummings- Okay, thank you.

Mr. Williams- thank you.

**COMMUNITY AND ECONOMIC DEVELOPMENT**- Mr. Mogg- No report Mr. President

Mr. Williams- thank you.

**PLANNING & ZONING**- Ms. Viele- The Hubbard Planning & Zoning Commission will meet Monday, May 8th at 7 pm here in council chambers. A conditional use permit is being considered for thirty-six storage containers at 47 Oak Knoll Dr. The Hubbard Planning & Zoning Appeals Board will meet Tuesday, May 9th at 7 pm here in city council chambers. Up for consideration are five requests. One is for a swimming pool fence, second one is placement of a driveway in reference to the sideline, the third is a fence on the property line on the back and sideline, fourth is a second garage, and the fifth request is another request for a driveway close to the property line. Thank you.

Mr. Williams-Thank you.

U**TILITIES-** Mr. Kerr- Thank you Mr. President, I will have legislation other than that nothing else. Thank you.

Mr. Williams- Thank you.

**STREETS & SIDEWALKS**- Mr. Crowe- Yes Mr. President, the street committee held a meeting at 6:00 prior to this meeting discussing the 2023 paving project for this year. We are going to ask for legislation to enter into a contract this evening. We also discussed the 2024 Street Resurfacing Program. We are going to apply for issue II money from the Ohio Public Works. That is all I have, thank you.

Mr. Williams- Thank you.

**SAFETY**- Mr. Hallapy- No report Mr. President, thank you.

Mr. Williams-Thank you.

**REPORTS OF SPECIAL COMMITTEES-**

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**REPORTS OF SPECIAL COMMITTEES-**

**CEMETERY BOARD**- Mr. Mogg- Yes sir, for the month of April, we had six regular burials, four lot sales and two foundations sales. The coffers are actually coming back. We got a little bit of money in the account, which is good. As you all know, we got pretty close at the end of last year, so that is good. Tomorrow we will have six students from the high school from the youth coalition at the cemetery from 9:00 to noon doing various chores to help out the cemetery. That is all I have, thank you.

Mr. Williams- Thank you.

**FIRE DISTRICT-** Mr. Mogg- Yes sir, the last meeting, which was held April 18th, here in council chambers. It was brought to the board’s attention that the fire department has $25,000.00 in back fees due from Hazmat clean up done by the fire department. Some of these bills go back ten years overdue. These bills have been turned over to our Attorney Chip Comstock of Poland. He is going to start working on those. The fire department has ordered a hose rack and a hose roller which should be in the next month or two. These are both necessary. The rollers are a really nice item. It rolls the hose up instead of you rolling it yourself and bending over wearing out your back. They held a levy meeting on April 26th to look at the possibility of putting a levy on in November for some money for the fire department. I don’t know the outcome. I haven’t talked to anybody yet since that meeting. Hopefully, I will have a report for you at the next meeting. We are restarting the advertising for bids for the restroom renovations that Jay Crafton in the community is going to help us on putting advertisements for bids. John Bizub from the station is handling that. We will be holding a special meeting on May 3rd, which is this weekend here in council chambers at 7 pm. Yes, I did check with Debbie before I scheduled that.

Mr. Williams- I knew you would.

Mr. Mogg- That is all I have, thank you.

Mr. Williams-Thank you.

**REPORTS OF CITY OFFICIALS**

**SAFETY DIRECTOR**- Mr. Bancroft- Nothing this evening Mr. President, thank you.

Mr. Williams-Thank you.

**LAW DIRECTOR**- Mr. Villano- No report Mr. President, thank you.

Mr. Williams-Thank you.

**TREASURER**- Ms. Ruha- I have no report, thank you Mr. President

Mr. Williams- Thank you.

**AUDITOR**- Mr. Villano- Nothing this evening Mr. President, thank you.

Mr. Williams-Thank you.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the reports of standing committees, special committees, and city officials.

Mr. Williams- Any questions or comments? I have a couple. With Park & Rec., these questions that they had you pose here this evening, those are day to day operations. If they have questions about this stuff, why aren’t they contacting the mayor’s office, safety director. We don’t have anything to do with that.

Ms. Cummings-Part of the questions were the answers I gave that the mayor had.

Mr. Williams- Well okay, I am just saying the dog thing, if they have that question instead of waiting weeks they should contact

Mr. Bancroft- call the police.

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**REPORTS OF CITY OFFICIALS**

Mayor- and that is one thing that I did want to make mention. People call the office for everything. We have never logged a complaint for a dog on Waugh. I am sure…. It was news to us so by all means, please let them know if they have an immediate question to call our office. We get them immediate results. Also, just to clarify, we did log complaints last week via email. Was that acceptable?

Ms. Cummings- ummm, yes

Mayor-Okay

Mr. Williams- Maybe? It seems like there is a little tension here.

Ms. Cummings- a little bit

Mr. Williams- Okay, sorry Cath

Ms. Cummings- That is all right.

Mr. Williams- and Mike, the Hazmat charges you were mentioning, that is over and above the ones he was already going after? I know there was some insurance claims, some hazmat stuff at the beginning of the year. I thought they turned in the whole list.

Mr. Mogg- Yes, but they are still not paying.

Mr. Williams- Oh, so he is

Mr. Mogg- right, chasing them right now.

Mr. Williams- Okay

Mr. Mogg- going to start beating on their door. Hopefully, collect some of it. Generally, you end up settling, so we will see.

Mr. Williams- I know we had a little bit of a thing with the one insurance company that tried to tell Ron that our charges were …we were over charging and this and that. We will give you this much money.

Mr. Mogg- Yes, imagine the EPA coming out and cleaning that up.

Mr. Williams- Well ya know, at the end of the day once we talked to Chip, our charges are our charges, and they are stated.

Mr. Mogg-Right

Mr. Williams-Ya, it is hard to believe these people try to stiff us, but I guess it will happen. Okay, that is all I had. Mayor, is there anything you wanted to add?

Mayor-no

Mr. Williams-Anyone else?

There were no questions or comments on the motion. Motion passed. Vote unanimous.

**MAYOR’S REPORT**

Thank you, Mr. President. The City of Hubbard participated in an Ohio 811 Safe digging, along with the Eastern Ohio Damage Prevention Council Event at our Welcome to Hubbard sign located in the city at the corner of Drummond Avenue and North Main. It was a landscape renovation project, and we were lucky enough to have one of the events that was across the State of Ohio to promote safe digging. Also, the council (the Eastern Damage Prevention Council) along with 811 had done (I can’t thank Kevin enough) he was able to secure that for the city and be able to not only get our utility departments some activity in marking lines which

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**MAYOR’S REPORT**

Obviously, the outcome is learn how to do safe digging but also to our utilities department for being a part of that landscape renovation. We received a lot of nice compliments on that and that it looks great. I can’t thank them enough. Also, we received a lot of positive press to be one of the communities in the state to receive this and be a part of this. It is a state law to call 811 before you dig. Safe digging is a very important thing and luckily, we were able to participate in it. Our water department has begun our annual flushing program from 10 pm until 6:30. This is an EPA requirement as far as our system maintenance. Hopefully, there are no interruptions in service that are anticipated. Thank you very much for everyone’s cooperation. They are city lines but could be in the township as well, so please don’t be alarmed if you do see the water department out doing their job. Scores have been posted for the wastewater treatment plant operator-in-training at the bulletin board. Follow up interviews and potential hiring will occur this week. We are also collecting applications for summer help throughout the city. You can contact the mayor’s office as mentioned at the last meeting. The Trumbull County Combined Health District Grant for mosquito spraying will once again be occurring here in the city May 23rd, June 20th, July 26th, and August 22nd, weather permitting. As mentioned, we had a very successful scrap tire recycling event. Thank you to everyone that helped. As a reminder, in July, we will have our electronics recycling right here in city hall parking lot. Our Memorial Day Procession will be on Monday, the 29th of May as normal. Princeton line up 9:30, begins at 10:00 at Hubbard Union Cemetery and then down to the war memorial. Hubbard VFW has always taken the lead along with the Hubbard High School marching band and so many people that make this event a reality. Everything will be occurring like normal. As mentioned previously, the Purple Heart Veteran’s Memorial Bridge dedication will be Saturday, June 3rd at 9:00 am. We do have forms at the mayor’s office for any city or township resident, living or deceased that was a Purple Heart recipient to have someone fill that form out for them so their name can be read at the war memorial. Alongside the mayor’s office and the VFW, we are trying to collect those names and pieces of information for the dedication. That is all, thank you.

Mr. Williams-Thank you.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the Mayor’s Report.

Mr. Williams-Go ahead mayor

Outside of council chambers are two of the three benches that will be here for the entirety of this building and hopefully forever. They are the original pews from the church across the street that was the First Presbyterian Church. Quote The First Presbyterian Church of Hubbard before it became the Assembly of God. The work of a number of people within the community have tried to restore the church or keep some of the memory alive. In conversation with Linda Clark, who has worked for years on that project, the city has become the recipient of those benches and we are going to work with her to make a plaque so that the historical information because that land was originally the founding…part of the family that founded the community of Hubbard. It was their land, so there is a real neat story with it. Hopefully, we will have a plaque out there for people to know what they are and what purpose they serve. Thank you.

Mr. Williams-Thank you. Mr. Mogg

Mr. Mogg- Adding to the mayor’s report on the tire collection we did over the weekend, that was a lot of fun. We had a good time. I want to thank the members of the community that came out and brought their tires. A lot of good conversation, a lot of joking around. A lot of people offered to go get us coffee. They offered to go get us pizza. I mean it was a great time and a good thing to do for the community, so thank you all.

Mr. Williams- Thank you. Anyone else?

There were no questions or comments on the motion. Motion passed. Vote Unanimous.

**UNFINISHED OR OLD BUSINESS-**

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**MISCELLANEOUS BUSINESS**

**PUBLIC ADDRESS TO CITY COUNCIL ON AGENDA ITEMS-**

Mr. Williams- If there is anyone who wishes to address city council on any of our three agenda items when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. We have no one so we will move on to

**NEW BUSINESS & REQUESTS FOR LEGISLATION**

Mr. Williams- Mr. Kerr

It was moved by Mr. Kerr with a second by Mr. Hallapy to have the Law Director draw up the necessary legislation authorizing a sewer tap and service for Brittany Cunningham and Michael Beem at 3339 Creed Avenue, Hubbard Township, Ohio. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Mr. Williams- Okay, Jerry

It was moved by Mr. Crowe with a second by Mr. Hallapy to have the Law Director draw up the necessary legislation authorizing the Board of Control to enter into a contract with Kirila Contractors, Inc. contingent upon receiving Ohio Public Works Commission funding for the 2023 Street Resurfacing Project and declaring an emergency. There were no more questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Mr. Crowe with a second by Mr. Hallapy to have the Law Director draw up the necessary legislation authorizing MS Consultants, Inc. as agent and project manager for the City of Hubbard, Ohio for the purpose of submitting an application for Issue II monies and execute all necessary contracts and administrative implementation of the project with respect to the 2024 Street Resurfacing Project. There were no more questions or comments on the motion. Motion passed. Vote unanimous.

Mr. Williams- okay that is all the request we have this evening so we will move on to

**ORDINANCES & RESOLUTIONS**

Ordinance 7-23 First Reading

ADOPTING AN ALTERNTIVE FOR THE CITY OF HUBBARD, OHIO FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2024, AND SUBMITTING COPIES OF THE SAME TO THE TRUMBULL COUNTY BUDGET COMMISSION

Mr. Williams- Since there is no action on Ordinance 7-23 it will flow to a second reading.

Ordinance 8-23 First Reading

AUTHORIZING THE BOARD OF CONTROL TO ENTER INTO A CONTRACT WITH CR ELECTRIC INC. FOR THE CREED AVENUE BOOSTER STATION GENERATOR PROJECT AND DECLARING AN EMERGENCY

It was moved by Ms. Zambrini with a second by Ms. Viele to suspend the second and third reading of Ordinance 8-23. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Zambrini with a second by Ms. Viele that Ordinance 8-23 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

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**ORDINANCES & RESOLUTIONS**

Ordinance 9-23 First Reading

AN ORDINANCE TO APPROVE, ADOPT AND ENACT THE 2023 REPLACEMENT PAGES TO THE CODIFIED ORDINANCES: TO REPEAL ORDINANCES IN CONFLICT THEREWITH: TO PUBLISH THE ENACTMENT OF NEW MATTER AND DECLARING AN EMERGENCY.

Mr. Williams- Since there is no action on Ordinance 9-23 it will flow to a second reading.

**PUBLIC ADDRESS TO CITY COUNCIL ON NON-AGENDA ITEMS-**

Mr. Williams- - If there is anyone who wishes to address city council on non-agenda items related to city council business when recognized please step to the microphone and state your name and address for the record. You will have three minutes unless extended by council.

Mr. Williams- Could you turn the microphone on? It is on the back side of it. A little switch thank you.

Shawn Dolen- I live at 7296 Hubbard-Bedford Rd. I wanted to ask about the…you talked about the electronic recycling thing. Could you tell us more about that? It is going to happen in July.

Mayor- It is electronics recycling that the city has partnered with the township and the Got to go Green Grant through the county. We did it last year and it is a recycling event that will be held right here. We have information at the Mayor’s Office if you need it.

Mr. Dolan- All right, thank you that is all I had.

Mr. Williams-Thank you. Is there anyone else? If not, I would entertain a motion to adjourn.

**ADJOURN**

A motion was made by Mr. Mogg with a second by Ms. Cummings to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

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Lorrie Brown, Council Clerk William Williams, President