Regular Session May 15, 2023

The members of Hubbard City Council met in regular session on Monday, May 15, 2023, in council chambers with President William Williams presiding. Approximately 12 people were in attendance.

Roll call showed the following members in attendance:

B. Viele R. Zambrini M. Mogg C. Cummings M. Kerr R. Hallapy J. Crowe

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the minutes of the May 1, 2023, regular session as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**COMMUNICATIONS-**

Clerk- no communications this evening

Mr. Williams-Thank you.

**REPORTS OF STANDING COMMITTEES-**

**FINANCE**- Ms. Zambrini- I have no report tonight Mr. President but I would like to call a joint meeting of the finance and safety committee for Monday, July 3rd at 6 pm prior to the council meeting. This is for the purpose of discussing the second, the possibility of a second school resource officer and maybe any other financial business we may need to discuss that evening. Thank you.

Mr. Williams- What was that date?

Ms. Zambrini- July 3rd

Mr. Williams- okay

Ms. Zambrini- at 6:00

Mr. Williams- Six o’clock. Okay, thank you.

**PARK & RECREATION**- Ms. Cummings- Yes Mr. President, our regular meeting was on May 9th. As of May 9th, they were still waiting for the trees to get cut down and the electric to be reconnected at Jones Field. Pickle ball equipment was ordered for a total of $823.45. The third base dugout was fixed. They are going to contract with Wally Angelo to install the posts for the pickle ball Courts. Perry Phiel from the Hubbard Traveling Soccer regarding using the field. The port-a-potties, the board decided to just go ahead and pay for the port-a-potties at Waugh. That is about it, thank you very much.

Mr. Williams- Thank you.

**MMUNITY AND ECONOMIC DEVELOPMENT**- Mr. Mogg- No report Mr. President, but I will be requesting legislation later.

Mr. Williams- Thank you.

**PLANNING & ZONING**- Ms. Viele- Yes, the Zoning Commission will meet June 12th at 7 pm here in council chambers. The Zoning Appeals Board will meet June 13th at 7 pm Tuesday, May 9th at 7 pm here in city council chambers depending on if they have business to conduct. Thank you.

Mr. Williams-Thank you.

**UTILITIES-** Mr. Kerr- Thank you Mr. President, I have legislation I would like to get passed tonight and June 19th at 6 pm, we will have a utilities committee meeting. That is all I have, thank you.

Mr. Williams- Thank you.

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**REPORTS OF STANDING COMMITTEES**

**STREETS & SIDEWALKS**- Mr. Crowe- Yes Mr. President, the street sweeping started today. The street department is finishing hosing off the sidewalks on Main Street and Liberty. They haven’t caught up with that, but they are going to get that done. In the meantime, we ask you to please do not park in the street until the street is swept. The branch pick up will be in June, our regular branch pick up. The date, we don’t have a date set. Our street committee meeting is Monday, June 5th to discuss the 2024 Street Paving Project right here in council at 6:00. That is all I have, thank you.

Mr. Williams- Thank you.

**SAFETY**- Mr. Hallapy- Yes Mr. President, the Flock cameras are installed. They are just waiting on the wiring to go live. That is all I have, thank you.

Mr. Williams-Thank you.

**REPORTS OF SPECIAL COMMITTEES-**

**CEMETERY BOARD**- Mr. Mogg- No report Mr. President

Mr. Williams- How about Fire District Mr. Mogg?

**FIRE DISTRICT-** Mr. Mogg- Yes sir, I do have a report. The Eagle Joint Firs District held two meetings this month. We had an emergency meeting on May 3rd, to accept the resignation of Teena Wylie as the Fiscal Officer for the Eagle Joint Fire District which was effective immediately. Teena has since returned all the equipment, paperwork, and belongings of EJFD to the fire department. A vote or I am sorry, a motion was made and seconded to appoint David Mogg as the interim Fiscal Officer subject to his obtaining bonding which, he has done. A vote was taken. I of course abstained from that vote. Another meeting was held on May 10th where David Mogg was sworn in as the interim Fiscal Officer. It was also approved that John Morris, the previous fiscal officer, will be by Dave’s side to help him and teach him how to do what he needs to do to things properly. Meg Allen has offered to take the minutes for the time being of the meeting to help us out there. We will be posting for the position of fiscal clerk within the next few weeks. So, hopefully we will get that started. Two policies were adopted. The Eagle Joint Fire Department Offload Policy which involves the hospitals and the Eagle Joint Fire Department Disposition of Property passed. That is all I have.

Mr. Williams-Thank you.

**REPORTS OF CITY OFFICIALS**

**SAFETY DIRECTOR**- Mr. Bancroft- Yes Mr. President, we will, the police department will be posting another Civil Service Test soon. The test is to be held on June 16th. I believe that is a Friday. So, look for the upcoming correspondence with that. Also, this Saturday, May 20th, (I think yes) at 2 pm is our Police Memorial Service. It is at the Public Safety Building, and everyone is invited to attend. It is a nice service. It takes about an hour. That is all I have, thank you.

Mr. Williams-Thank you.

**LAW DIRECTOR**- Mr. Villano- No report Mr. President, thank you.

Mr. Williams-Thank you.

**TREASURER**- Ms. Ruha- Not in attendance.

Mr. Williams- Thank you.

**AUDITOR**- Mr. Villano- Nothing this evening Mr. President Thank you.

Mr. Williams-Thank you.

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It was moved by Ms. Viele with a second by Ms. Zambrini to accept the reports of standing committees, special committees, and city officials. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**MAYOR’S REPORT**

Thank you, President Williams. Last week, I attended the CHIP community meeting where the mayors of Niles, Girard, Cortland, and Hubbard get together with the company NDS to discuss our CHIP Program. The City of Hubbard has been a part of this for a number of years now to review the ongoing projects of home renovations that people have been able to obtain as part of this program. Our next program will be coming up, so if council would make that request to get that into another cooperative agreement with Niles, Girard, Cortland our share would be the $250,000 that would be available to our residents to make the needed home repairs. We do have and it unfortunately starts with Ohio, did not call and set up the requirements and information for this program through the housing authority until April. Then, they were able to meet with all the municipalities across the state. That is why we have our request coming in at this point. Our first mosquito spraying will be May 23rd at dusk weather permitting. As a reminder our Memorial Day Events are coming up. Also, the Purple Heart Veteran’s Memorial Bridge dedication will be the first Saturday in June. Our forms are available at the Mayor’s Office for those members of the community, city, and township, living and deceased that received a Purple Heart to have them be recognized. Those are available at the Mayor’s Office. That is all, thank you.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the Mayor’s Report.

Mr. Mogg- Mayor, did you say there was $200,000 available for Hubbard or for the four entities?

Mayor- Two fifty for Hubbard.

Mr. Mogg- Two fifty for Hubbard. Thank you.

Ms. Zambrini- I have a question.

Mr. Williams- Go ahead.

Ms. Zambrini- For the Purple Heart, you say the forms are available. So, I know someone whose husband is deceased and received a Purple Heart. I said, “would you like his name added?” She said, “well he wasn’t born here in Hubbard.” I said what are the criteria.

Mayor- We worked with the VFW who spearheaded the event so, as long as somebody lived in Hubbard.

Ms. Zambrini- for forty years?

Mayor- what’s that?

Ms. Zambrini- for forty years?

Mayor- ya, you know what I mean, you don’t have to be…there is no requirement that you were born here or anything like that.

Ms. Zambrini- okay

Mayor- If you were a member of the community and received a Purple Heart the VFW wants…because they will be reading the names at the dedication ceremony so

Ms. Zambrini- and Hubbard, Hubbard Township, correct?

Mayor-Correct

Ms. Zambrini- Okay, thank you. Can I get a form from you after the meeting?

Mayor- absolutely

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**MAYOR’S REPORT**

Ms. Zambrini- Okay, thank you.

There were no more questions or comments on the motion. Motion passed. Vote Unanimous.

**UNFINISHED OR OLD BUSINESS-**

**MISCELLANEOUS BUSINESS**

Ms. Zambrini- I have something Mr. President.

Mr. Williams- Go ahead.

Ms. Zambrini- I had a second request from a resident about the issue on Grandview Avenue, so what is the status? I just like to keep people updated. You know their curiosity, why are those cones still there? That is the question I get. So, if we could just get any kind of update that you know of.

Mayor- Hopefully, we will be able to secure a contractor in the near future to be able to perform work in the area where the road slip occurred and also the water breaks and be able to get that section of the road opened again.

Ms. Zambrini- Okay, so my response is there is a study going on or engineer firms are taking a look to see how that can best be shored up properly, but you don’t have a time frame or

Mayor- They can call the office and I can talk to them.

Ms. Zambrini- Okay, thank you.

Mayor- Your welcome.

Mr. Mogg- I had something Mr. President.

Mr. Williams- Mr. Mogg

Mr. Mogg-Is there any advancement on Orchard Avenue in regard to demolition of the house?

Mayor- I know there was a piece of mail that came today that went over to the engineer’s office. It was that PNC Bank does not have any interest in and kind of wipe their hands clean. I know I spoke with Chris this morning. He is going to be in contact with the Law Director as well to make sure we have everything where it needs to be able to move

Mr. M. Villano- We passed our legislation what, two meetings ago? As soon as it because law, get a contractor and tear it down.

Mr. Mogg- Well, I think there was a stumbling block with the bank because maybe PNC didn’t want it…. I mean that is what Chris was telling me.

Mayor- They…there’s…so thankfully we got that today that said they have no interest in it.

Mr. Mogg-Okay

Mr. M. Villano- but under our ordinance, we don’t need their permission. It is unsafe and it is a condemned house. We are well within our rights to tear it down.

Mayor- Right, tear it down.

Mr. M. Villano- They had their time to come fix it. They have done nothing so now; we are going to tear it down. That is where we are at.

Mr. Mogg-Okay

Mr. Williams-Mayor, I see the street sweeping started today. Did we get that straightened out with roads that don’t have curbs? Are they going to sweep those roads this year?

Mayor- I know previously

Mr. Williams- They always did before last year.

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**MISCELLANEOUS BUSINESS**

Mayor- Right, and then there was something that happened with the company and then they only swept curbed roads. So, I know that Kevin, you have had discussion with them.

Mr. Lyden- inaudible

Mayor- ya

Mr. Williams- because if they are not going to sweep roads without curbs then we need to find another company.

Mayor-Exactly. Find another alternative because

Mr. Williams- Ya because we have to sweep the streets. I mean we do it by choice to get it done but we are also mandated to do it twice a year. Ya, that was my only question. I just want to…I know I have an ulterior motive because my street happens to be that but there is Oak Knoll, Gardner, Glenwood, Bella Vista, half of Water Street. They going to stop and not do past...Elmwood past Moore Street?

Mayor- Right

Mr. Williams- I mean there is more than one road that doesn’t have curbs on it. Okay, that was just my question. I wondered if they got that straightened out. Anyone else?

**PUBLIC ADDRESS TO CITY COUNCIL ON AGENDA ITEMS-**

Mr. Williams- If there is anyone who wishes to address city council on any of our five agenda items this evening, when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. No one wants to talk to us. Okay, so we will move on to

**NEW BUSINESS & REQUESTS FOR LEGISLATION**

Mr. Williams- I have one. Mr. Mogg

It was moved by Mr. Mogg with a second by Mr. Kerr to have the Law Director draw up the necessary legislation authorizing the mayor of Hubbard to enter into the PY2023 CHIP partnership with the cities of Niles, Cortland, and Girard for the PY2023 community housing impact and preservation program funds with the Ohio Development Services Agency, Office of Community Development and declaring an emergency. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**ORDINANCES & RESOLUTIONS**

Ordinance 7-23 Second Reading

ADOPTING AN ALTERNTIVE TAX BUDGET FOR THE CITY OF HUBBARD, OHIO FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2024, AND SUBMITTING COPIES OF THE SAME TO THE TRUMBULL COUNTY BUDGET COMMISSION

Mr. Williams- Since there is no action on Ordinance 7-23, it will flow to a third reading.

Ordinance 9-23 Second Reading

AN ORDINANCE TO APPROVE, ADOPT AND ENACT THE 2023 REPLACEMENT PAGES TO THE CODIFIED ORDINANCES: TO REPEAL ORDINANCES IN CONFLICT THEREWITH: TO PUBLISH THE ENACTMENT OF NEW MATTER AND DECLARING AN EMERGENCY.

Mr. Williams- Since there is no action on Ordinance 9-23, it will flow to a third reading.

Ordinance 10-23 First Reading

AUTHORIZING O SEWER TAP AND SERVICE FOR BRITTANY CUNNINGHAM AND MICHAEL BEEM AT 3339 CREED AVENUE HUBBAR TOWNSHIP, OHIO

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**ORDINANCES & RESOLUTIONS**

It was moved by Mr. Kerr with a second by Mr. Hallapy to suspend the second and third readings of Ordinance 10-23. There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Mr. Kerr with a second by Mr. Hallapy that Ordinance 10-23 be passed as read. There were no questions or comments on the motion. Motion passed. Vote unanimous.

Ordinance 11-23 First Reading

AUTHORIZING THE BOARD OF CONTROL TO ENTER INTO A CONTRACT WITH KIRILA CONTRACTORS, INC. BROOKFIELD, OHIO CONTINGENT UPON RECEIVING OHIO PUBLIC WORKS COMMISSION FUNDING FOR THE 2023 STREET IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY

Mr. Williams- Since there is no action on Ordinance 11-23, it will flow to a second reading.

Resolution 3-23 First Reading

AUTHORIZING MS CONSULTANTS, INC. AS AGENT, AND PROJECT MANAGER FOR THE CITY OF HUBBARD, OHIO FOR THE PURPOSE OF SUBMITTING AN APPLICATION FOR ISSUE II MONIES AND TO EXECUTE ALL NECESSARY CONTRACTS AND ADMINISTRATE IMPLIMENTATION OF THE PROJECT WITH RESPECT TO THE 2024 STREET RESURFACING PROJECT.

Mr. Williams- Since there is no action on Resolution 3-23, it will flow to a second reading.

**PUBLIC ADDRESS TO CITY COUNCIL ON NON-AGENDA ITEMS-**

Mr. Williams- - If there is anyone who wishes to address city council on non-agenda items related to city council business when recognized please step to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. There is no one so, I would entertain a motion to adjourn.

**ADJOURN**

A motion was made by Mr. Mogg with a second by Ms. Cummings to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

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Lorrie Brown, Council Clerk William Williams, President