Regular Session November 6, 2023

The members of Hubbard City Council met in regular session on Monday, November 6, 2023, in council chambers with President ProTem Bonita Viele presiding. Approximately 5 people were in attendance.

Roll call showed the following members in attendance:

B. Viele R. Zambrini M. Mogg C. Cummings M. Kerr R. Hallapy J. Crowe

It was moved by Ms. Zambrini with a second by Mr. Mogg to excuse any absent officials.

Ms. Viele- Mr. Williams, our president isn’t here tonight. He had called the mayor sometime today and was excused. So, okay um Robin.

Clerk- call the roll.

Ms. Viele- call the roll. You can tell I am tired.

There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Zambrini with a second by Mr. Mogg to accept the minutes of the October 16, 2023, regular session as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**COMMUNICATIONS-**

Clerk- We received the Mayor’s Court Report for October showing a total of $1,783.50, the Income Tax Comparison 22/23 through October 31, 2023, the Reconciliation of Bank Statements for month ended October31, and then two letters received from the mayor. One thanking Dennis Penner for his service on the park board and one was a letter to the township regarding a Class II saltwater injection well. That is all.

It was moved by Ms. Zambrini with a second by Mr. Mogg to accept the communications and place them in their proper file. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**REPORTS OF STANDING COMMITTEES-**

**STREETS & SIDEWALKS**- Mr. Crowe- The leaf pick up program has begun. Fortunately, we were able to hire four rakers to assist the street department. This will be a big help to get the leaves picked up this fall. The Kirila Contractors came back after the streets they paved, they cut out and leveled nine manhole, manhole covers and two catch basins to complete the street resurfacing program. The street committee, we are going to meet Monday, November 20th prior to our next council meeting at six o’clock to discuss the 24/25 paving program. That is all I have, thank you.

Ms. Viele-Thank you Mr. Crowe

**SAFETY**- Mr. Hallapy- No report thank you.

Ms. Viele- Okay, thank you. Mr. Mogg, we will move down the line here.

Mr. Mogg- For the cemetery, I have no report, thank you.

Ms. Viele- Did I say Mogg? I am sorry, I am looking at Santa. Ah, let’s go with Mr. Kerr.

**UTILITIES-** Mr. Kerr- No report madam president

Ms. Viele- sorry about that and I got to get up at four o’clock tomorrow morning to work the polls. I better get some sleep.

**PARK & RECREATION**- Ms. Cummings- The regular park & rec meeting was October 24th. The board was going to have a meeting on October 26th with Jim Phibbs. He was one of the few people who responded to the request for work to get done on the pavilion at Jones. They were going to go over everything they wanted done with him. They did an update on the vandalism and the cost for replacement was given to the police and whatever other information

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**REPORTS OF STANDING COMMITTEES-**

that they had. The slide is going to be taken down and we’ll be doing a purchase order for a new slide and some other playground equipment. All the maintenance is done as of October, maintenance is done as of October 28th. The pickle ball courts the nets will be taken down. We will have two vacancies on the park & Rec board. Mr. Ray Wright is not going to run again for the board and Mr. Penner has already resigned so there will be two openings to that. They also closed the PO Box and having all the mail go directly to the city. Our next meeting will be held on November 14th in city council chambers.

Ms. Viele- Thank you.

Ms. Cummings- That is it.

**COMMUNITY AND ECONOMIC DEVELOPMENT**- Mr. Mogg- A reminder the Christmas Parade will be held December 2nd at 5 pm. For information contact the mayor’s office. The mayor’s secretary Deb will be glad to put you on the list. That is all I have.

Ms. Viele- Okay, we will move on to Ms. Zambrini Finance

**FINANCE**- Ms. Zambrini- Yes, the finance committee held a finance committee meeting prior to council this evening and we discussed the 2024 budget. We heard updates and plans from our department heads about next year’s budget. The meeting was very productive. It was very informative and I thank all the individuals for attending the meeting and enlightening council on plans for next year. Other than that, I will have two pieces of legislation to request tonight. Thank you.

**PLANNING & ZONING**- Ms. Viele- The Hubbard Planning & Zoning Commission will meet Monday, November 13th at 7 pm to discuss outside storage on Moore Street. The Planning & Zoning Board of Appeals does not have any business this month. So, they will not have a meeting. I would also like to announce that the Zoning Committee which I chair, with Mr. Mogg and Ms. Cummings we have a meeting before our regular meeting on December 4th at 6 pm here in council chambers to discuss the military, the air base ordinances that we need to pass.

**REPORTS OF SPECIAL COMMITTEES-**

**CEMETERY BOARD**- Mr. Mogg- No report on the cemetery thank you.

Ms. Viele- Okay, fire, do you have anything on that?

**FIRE DISTRICT-** Mr. Mogg- Okay, the fire board. Two real quick, the next fire board meeting will be held Wednesday, November 8th here in council chambers at 6 pm. The public is welcome to attend. Tomorrow is Election Day. Big issue on the ballot, the fire, and EMS. Our community really needs this so, hope we can get your support. That is all I have.

Ms. Viele- Okay, thank you.

**REPORTS OF CITY OFFICIALS**

**SAFETY DIRECTOR**- Mr. Bancroft- I have no report this evening Madam President thank you.

**LAW DIRECTOR**- Mr. Villano- No report thank you.

**TREASURER**- Ms. Ruha- Not in attendance

**AUDITOR**- Mr. Villano- No report this evening thank you.

It was moved by Ms. Zambrini with a second by Mr. Mogg to accept the reports of standing committees, special committees, and city officials. There were no more questions or comments on the motion. Motion passed. Vote unanimous.

**MAYOR’S REPORT**

Thank you, Madam President. I sent an email to everyone that was a part of the documentation provided from the township, which was given to the clerk concerning an application for an

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**MAYOR’S REPORT**

injection well located in the township. It was applied for and rejected a handful of years ago. The company has reapplied for it. In that email, I also included a copy of what city council created as far as a resolution opposing the injection well out in the township because of the negative impact it would have on not only the township, but also the city in so many different aspects. So, I would challenge council to check into that and see if you do want to propose legislation or resolution opposing this injection once again. I want to thank Dennis Penner for his service on the park & rec. He has resigned. He was a city appointed member of the park & rec. board. The city will be accepting letters of interest to replace him. I believe the other park board member was a school board appointed member. So, they will be working to find someone for his replacement next year as well. I want to welcome Stivo DiFranco. He is our new backflow administrator. He has been hired and is working out pretty well for us. He brings decades of Ohio EPA and water experience to our water & backflow program. In case anybody saw one of the SCOPE newsletters, we are getting closer. We are very very close to having our Hubbard Senior Center operated by SCOPE fully functional. They are working to hire a site manager through the parent company of SCOPE. Obviously, as a reminder, we are letting them use our facility and they are going to run the programs, and everything associated with it. At the mayor’s office they had dropped off these surveys that they do for every site when they open. There are surveys available. We want the senior’s input. We want their opinions. We want to be able to help craft a program and informational sessions and activities that benefit our seniors in the community. We are asking everybody that would use the senior center to fill out a survey. We are trying to get that word out and so is SCOPE as well. Just another reminder, and we ae going to have to do a lot of publicity for this, the Rebecca and Caroline Avenue waterline replacement project bid will occur in November and December. then the replacement to start in spring of 2024. Resident in and around the whole entire area of Rebecca and Caroline will have months of construction. We need to prepare for that, in the sense that everybody that lives there or that also drives those streets, coming spring of 2024 that there will be major construction. We will do our best to keep everyone informed but if the residents know and understand what is going on, it will make for the construction to go a lot smoother. As mentioned, Mr. and Mrs. Claus are coming to town.

Ms. Cummings- No really

Mayor- Really, 12-3 at 5:00 is our traditional parade. If you want to be in the parade, you can contract the mayor’s office and also the website. Sorry…12-2? Sorry 12-2 at 5:00 is the parade. If you want to be in the parade our website forms are there, or you can call Debbie at the Mayor’s office. I also confirmed that the Santa house at Tylee Park will be open after the parade and also on the 9th and the 10th and then the 16th and 17th, So, the two weekends following the parade the Santa House will be open for residents to bring their kids down to Tylee Park. That is all, thank you.

It was moved by Ms. Zambrini with a second by Mr. Mogg to accept the Mayor’s Report. There were no more questions or comments on the motion. Motion passed. Vote Unanimous.

**UNFINISHED OR OLD BUSINESS-**

**MISCELLANEOUS BUSINESS**

**PUBLIC ADDRESS TO CITY COUNCIL ON AGENDA ITEMS-**

Ms. Viele- If there is anyone who wishes to address city council on agenda items, when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. Anybody? Not seeing anybody.

**NEW BUSINESS & REQUESTS FOR LEGISLATION**

Ms. Viele- I have two requests. Both from Ms. Zambrini

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**NEW BUSINESS & REQUESTS FOR LEGISLATION**

It was moved by Ms. Zambrini with a second by Mr. Mogg to draw up the necessary legislation for an ordinance adopting final line-item appropriation amendments in the 2023 budget and declaring an emergency. There were no questions or comments on the motion. Motion passed. Vote Unanimous.

It was moved by Ms. Zambrini with a second by Mr. Mogg to draw up the necessary legislation for an ordinance adopting an operating budget for the City of Hubbard, Ohio, and establishing appropriations in various city funds for the 2024 fiscal year and declaring an emergency. There were no questions or comments on the motion. Motion passed. Vote Unanimous.

**ORDINANCES & RESOLUTIONS**

Resolution 7-23 First Reading

AUTHORIZING THE BOARD OF CONTROL TO ADVERTISE FOR AND TO ACCEPT BIDS FOR THE PURCHASE OF SLUDGE HAULING AND DISPOAL AT THE CITY WASTE TREATMENT FACILITY FROM JANUARY 1, 2024, TO DECEMBER 31, 2025.

It was moved by Mr. Kerr with a second by Mr. Hallapy to suspend the second and third readings of Resolution 7-23. There were no questions or comments on the motion. Motion passed. Vote Unanimous.

It was moved by Mr. Kerr with a second by Mr. Hallapy that Resolution 7-23 be passed as read. There were no questions or comments on the motion. Motion passed. Vote Unanimous.

**PUBLIC ADDRESS TO CITY COUNCIL ON NON-AGENDA ITEMS-**

Ms. Viele - If there is anyone who wishes to address city council on non-agenda items related to city council business when recognized please step to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. Anyone wish to address council? Seeing no one I will accept a motion to adjourn.

**ADJOURN**

A motion was made by Ms. Cummings with a second by Mr. Mogg to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

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Lorrie Brown, Council Clerk Bonita Viele, President Pro Tem