Regular Session November 20, 2023

The members of Hubbard City Council met in regular session on Monday, November 20, 2023, in council chambers with President William Williams presiding. Approximately 5 people were in attendance.

Roll call showed the following members in attendance:

B. Viele R. Zambrini M. Mogg M. Kerr J. Crowe

It was moved by Ms. Viele with a second by Ms. Zambrini to excuse any absent officials.

Mr. Williams- As I stated in caucus, Mr. Hallapy texted me, he has a showing tonight and he can’t make it and Ms. Cummings husband is in the hospital that is why she is not here.

There were no questions or comments on the motion. Motion passed. Vote unanimous.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the minutes of the November 6, 2023, regular session as presented to council. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**COMMUNICATIONS-**

Clerk- We received Notice of Legislative Authority from the Ohio Division of Liquor Control for the Mexican Restaurant that was turned into the safety director. He answered that there were no issues and the letter from the township that the mayor forwarded concerning them wanting us to introduce legislation and take action from city council to support the township in not allowing the waste well to move forward. That is all.

It was moved by Ms. Viele with a second by Ms. Zambrini to accept the communications and place them in their proper file. There were no questions or comments on the motion. Motion passed. Vote unanimous.

**REPORTS OF STANDING COMMITTEES-**

**FINANCE**- Ms. Zambrini- I have no report tonight Mr. President. Thank you.

Mr. Williams- Thank you. Park & Recreation, oh, Ms. Cummings isn’t here.

**PARK & RECREATION**- Ms. Cummings- Not in attendance

**COMMUNITY AND ECONOMIC DEVELOPMENT**- Mr. Mogg- Yes, just real quick, a reminder the Christmas Parade is Saturday, December 2nd. Lineup will begin at 4 pm up at the school. The parade kicks off at 5pm. I would like to report that the school contacted me, and we have like twelve students who have showed interest in coming down and helping run the parade. I actually got a phone call from a couple of the students expressing interest in helping out. That is nice to hear. That is all I have sir.

Mr. Williams-Thank you.

**PLANNING & ZONING**- Ms. Viele- Yes, for the month of December, there will not be meetings for the Hubbard Planning & Zoning Commission nor the Planning & Zoning Appeals Board because of lack of business. There will be a Zoning committee meeting at 6 pm December 4th here in council chambers. Thank you.

Mr. Williams- Thank you.

**UTILITIES-** Mr. Kerr- Thank you president, all the members were passed the information about AMP the northern pool agreement updates and then I will just have a resolution for legislation. Thank you.

Mr. Williams- Thank you.

**STREETS & SIDEWALKS**- Mr. Crowe- Yes Mr. President. The leaf pick up program is going well, and the first two weeks of no rain helped. The only day it rained was day one. We will continue into December picking up leaves as the weather permits. We ask to get your leaves to

Regular Session Page 2 November 20, 2023

**REPORTS OF STANDING COMMITTEES-**

the curb and not on the street. Our committee meeting for the street department committee meeting was postponed this evening. We will reschedule our committee meeting for Monday, December 18th at 6pm. That is all I have.

Mr. Williams-Thank you.

**SAFETY**- Mr. Hallapy- Not in attendance

**REPORTS OF SPECIAL COMMITTEES-**

**CEMETERY BOARD**- Mr. Mogg- No report Mr. President.

**FIRE DISTRICT-** Mr. Mogg- From the fire board, we did have a meeting last Wednesday, but it was an executive session so we will hopefully have some information on that at our next meeting. Also at that meeting, Representative Al Sauline, his term is up on the fire board at the end of this year. As some of you know, the township was looking for folks to apply for the position. What they did was that was a three-year position. They gave that position to Tanna Angle. Because Tanna, and I really like that move, Tanna was …worked very hard to get this past levy passed. So, I would really like that she sticks around to see it come to truition so that is a good deal. The board has appointed Jeff Rowland to fill Tanna’s original one year term which would end at the end of next year. That is all I have, thank you.

Mr. Williams- That is another good appointment. Jeff is a good guy.

Mr. Mogg- Is he?

Mr. Williams- Yeah, he will work with you guys.

Mr. Mogg- Good

Mr. Williams- Is that it?

Mr. Mogg- That is it sir, thank you.

Mr. Williams- Thank you.

**REPORTS OF CITY OFFICIALS**

**SAFETY DIRECTOR**- Mr. Bancroft- Not in attendance

**LAW DIRECTOR**- Mr. Villano- Yes Mr. President, for the record, I received a phone call from a citizen (this is the second time this gentleman has called me) regarding filling the Service Director’s position. I spoke to the mayor about that, and I would like to know what progress has been made regarding filling this position…for the record.

Mayor- I have had multiple phone calls with a very qualified candidate. He is currently waiting on a response on the board at Ohio Employees Retirement. Once I have that, I will know if I will be able to appoint him to the position.

Mr. M. Villano- You were supposed to have that over a week ago.

Mayor- correct. Unfortunately

Mr. M. Villano- This has been going on for over a year with this individual.

Mayor- and that is coming to a point where either the OPERS board is going to give an answer, or it is going to be a project that will no longer be able to be fulfilled.

Mr. M. Villano- So, we basically have no one.

Mayor- I am giving that opportunity to the person I think is very qualified for it. So, I would hope by this week because they had a conversation…two conversations over the past week directly to the individual that needed to speak to him from the OPERS board. So, I would hope that

Regular Session Page 3 November 20, 2023

**REPORTS OF CITY OFFICIALS**

Mr. M. Villano- So, by the next meeting, we are going to know if this individual is viable, or we are going to have a name of someone else.

Mayor- yes, absolutely.

Mr. M. Villano- Very good. That is all I had.

Mr. Williams- Thank you.

**TREASURER**- Ms. Ruha- Not in attendance

**AUDITOR**- Mr. Villano- Nothing this evening Mr. President, thank you.

Mr. Williams-Thank you.

It was moved by Ms. Zambrini with a second by Mr. Mogg to accept the reports of standing committees, special committees, and city officials.

Ms. Zambrini- I have a question. My question is if there is going to be a second round of leaf pickup? I noticed some people are putting their second batch of leaves out to the curbs that have already been picked up.

Mayor- Yes, everything like normal in the sense that they’ll keep going around and get it all picked up.

Ms. Zambrini- Okay

Mayor- Yep, everything like normal.

Ms. Zambrini- Okay, thank you.

Mr. Williams- Any other questions or comments?

There were no more questions or comments on the motion. Motion passed. Vote unanimous.

**MAYOR’S REPORT**

Thank you, President Williams. The Senior Center is very very close. They are hopeful for a January opening. They are working to hire a site manager through SCOPE. We met back there the other day. I got to meet the person as one of the candidates for the position of site manager. There is a lot of positive movement that is occurring along with the excitement for a lot of the seniors. I have said this once and I have said it a number of times that for anybody that does want to partake in any of the programs that SCOPE will offer, we need your input so that they can create a viable collection of activities either as simple as exercise classes or as detailed as support groups, defense training. There is a lot of things that can happen especially when we start talking about protecting the seniors and their welfare and making sure that they are educated about scams that are out there and finding resources for them, food and a lot of different things that they will be able to gather. The impact that the senior center will be able to have will be extreme. We are hoping to do a meet and greet event in December. We have not finalized any of the exact information but we are hopeful to bring in some people from SCOPE and myself and try to get some seniors back there to remember where the senior center is and try to provide some information so that they can look forward to it in the New Year. On the 27th and 28th, right here on West Liberty there will be some traffic disruption as we work to fix the concrete and pavement that is out there from the previous water break. Our contractor has been lined up for quite a while and now they are finally able to come in and make those repairs. Our OPWC application for street paving on Rebecca and Caroline has been approved. We were part of the district 6 OPWC projects that were funded. It is a great thing. It is a short list of projects that were funded due to the money available. Our Rebecca and Caroline paving project for next year will be covered by a grant from OPWC for the amount we asked for, which is approximately $141,000.00 which will keep our local share right around our normal amount of $222/$225,000 for our paving. That will work hand in hand with our waterline replacement on

Regular Session Page 4 November 20, 2023

**MAYOR’S REPORT**

Rebecca and Caroline. Our bids are going to be put out in the newspaper over the next few weeks and we will be able to have a bid opening in December. So hopefully, we will be able to get everything lined up as much as possible for our contractor to begin spring of 2024. So, residents are all well aware that a waterline replacement and major disruption on Rebecca and Caroline will be coming. As always, we invite different service organizations to bring their Christmas trees here to city hall to deck the halls out front. The school we be coming in this week to do another of their art projects with their art class and art teacher. They will provide Christmas joy for the community with the windows being painted here and also at Shop N Save. We are still accepting applications for the Christmas parade. We have a lot of applications that have made their way in, and we still have a couple of weeks to go. As a reminder as Mr. Mogg mentioned on the second at 5:00. Another reminder, the Santa house will be open after the parade has ended for the community to go down there. The Hello Brothers Club will be providing hot chocolate and candy canes for the kids. They will be doing their traditional Santa House the following two weekends. The 9th and 10th, then the 16th and 17th from 6 pm until 8 pm down at the Santa house. That is all, thank you.

It was moved by Ms. Zambrini with a second by Mr. Mogg to accept the Mayor’s Report.

Ms. Zambrini- I have one.

Mr. Williams- Go ahead.

Ms. Zambrini- When can organizations start putting the trees in the lobby?

Mayor- Right now.

Ms. Zambrini- Right now?

Mr. Williams- No, not until after Thanksgiving

Mayor- after Thanksgiving?

Mr. Williams-You know what happens if you put up Christmas decorations before Thanksgiving?

Ms. Zambrini- no what? Santa doesn’t come.

Mr. Williams- Santa kills an elf. I am telling you it was on the internet, so it gotta be true. I couldn’t believe it; it popped up on my phone last week.

Ms. Zambrini- Oh, my God

Mr. Williams- So, my wife’s response was day two.

Mayor- They can call the mayor’s office any time we can help them.

Ms. Zambrini-What about the benches out there?

Mayor- So, we have moved one inside here. We only have one or two people who currently have expressed any interest.

Ms. Zambrini- Oh, I see.

Mayor- We are not sure if some of the regulars are going to be putting up trees but we’ll

Ms. Zambrini- make as you need, as needed.

Mayor-Absolutely

Ms. Zambrini- Okay, thank you.

Mr. Williams- Anything else?

Mr. Crowe- Yes

Regular Session Page 5 November 20, 2023

**MAYOR’S REPORT**

Mr. Williams-Jerry

Mr. Crowe- Yes, the $141,000, is that for the waterline or is that for the paving?

Mayor- That is for paving.

Mr. Crowe- Okay good. I just wanted to be clear there, thank you.

There were no more questions or comments on the motion. Motion passed. Vote Unanimous.

**UNFINISHED OR OLD BUSINESS-**

Mr. Williams- I have a question. Mayor. I think it was two meetings ago, Mark Silvidi read that letter about Water Street. Are we making any progress there? We coming up with a plan?

Mayor- Yes, we have a contractor that hopefully is either in town this week or will begin next week on a few different storm water projects that we needed to get done and that is one of them.

Mr. Williams- Okay, did anybody let his son know for him?

Mayor- We will once we know for sure.

Mr. Williams- Okay

Mayor- I want to see the contractor inside the city limits.

Mr. Williams-Okay, that is all I had. Anyone else?

**MISCELLANEOUS BUSINESS**

Ms. Viele- I could bring something up. I just want to congratulate Robin and the Historical Society; they got American Rescue funds and

Ms. Zambrini- I haven’t been informed.

Ms. Viele- Oh, it was said you got it.

Ms. Zambrini- It was said but nobody has officially. I don’t know officially.

Ms. Viele- Okay

Ms. Viele- applied for American Rescue Funds

Mr. Williams- You heard but you haven’t got any

Ms. Zambrini- through the grapevine

Ms. Viele- the grapevine, yeah.

Mr. Williams- Well, I hope you get it and congratulations.

Ms. Zambrini- I hope so too because it has been three years petitioning for that. I am waiting. I have heard from two sources, but I haven’t gotten that phone call yet but thank you.

Ms. Viele- Very proud of you

Mr. Williams- Anyone else under miscellaneous

**PUBLIC ADDRESS TO CITY COUNCIL ON AGENDA ITEMS-**

Mr. Williams- If there is anyone who wishes to address city council this evening on either of our two agenda items, when recognized please step forward to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. There is no one.

Regular Session Page 5 November 20, 2023

**NEW BUSINESS & REQUESTS FOR LEGISLATION**

Mr. Williams- I only know of one and that would be Mr. Kerr

It was moved by Mr. Kerr with a second by Mr. Crowe to have the law director draw up the necessary legislation for a resolution authorizing the execution of the 2023 NPP power pool participant schedule with American Municipal Power Inc. (AMP). There were no questions or comments on the motion. Motion passed. Vote Unanimous.

**ORDINANCES & RESOLUTIONS**

Ordinance 17-23 First Reading

ADOPTING FINAL LINE-ITEM APPROPRIATION AMENDMENTS IN THE 2023 BUDGET AND DECLARING AN EMERGENCY

Mr. Williams- Since there is no action on ordinance 17-23 it will flow to a second reading.

Ordinance 18-23 First Reading

ADOPTING AN OPERATING BUDGET FOR THE CITY OF HUBBARD, OHIO AND ESTABLISHING ANNUAL APPROPRIATIONS IN VARIOUS CITY FUNDS FOR THE 2024 FISCAL YEAR AND DECLARING AN EMERGENCY

Mr. Williams-Since there is no action on ordinance 18-23 it will flow to a second reading.

**PUBLIC ADDRESS TO CITY COUNCIL ON NON-AGENDA ITEMS-**

Mr. Williams - If there is anyone who wishes to address city council on non-agenda items related to city council business when recognized please step to the microphone and state your name and address for the record. You will have three minutes unless extended by council vote. Since there is no one, I would entertain a motion to adjourn.

**ADJOURN**

A motion was made by Mr. Mogg with a second by Mr. Kerr to adjourn. There were no questions or comments on the motion. Motion carried. Vote Unanimous.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lorrie Brown, Council Clerk William Williams, President